

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, October 17, 2014
Hotel Saint-Sulpice, 414 Saint-Sulpice, Montreal, Québec

The 22nd meeting of the Canadian Dental Regulatory Authorities Federation took place on Friday, October 17, 2014.

PARTICIPANTS:

Dr. Nancy Auyeung, President-Elect, Manitoba Dental Association
Dr. Bob Coles, Past-President, College of Dental Surgeons of British Columbia
Ms. Caroline Daoust, Registrar, L'Ordre des dentistes du Québec
Dr. Barry Dolman, President, L'Ordre des dentistes du Québec
Dr. Gary Fong, President, Alberta Dental Association & College
Dr. Martin Gillis, Registrar, Provincial Dental Board of Nova Scotia
Dr. Larry Hodinsky, President-Elect, Alberta Dental Association & College
Dr. Frank Hohn, Past-President, College of Dental Surgeons of Saskatchewan
Dr. Erik Hutton, Vice-President, College of Dental Surgeons of British Columbia
Dr. John Kalbfleisch, Vice-President, Royal College of Dental Surgeons of Ontario
Mr. Dan Leger, Registrar, New Brunswick Dental Society
Mr. Jerome Marburg, Registrar, College of Dental Surgeons of British Columbia
Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board
Dr. Tom Raddall, Chair, Provincial Dental Board of Nova Scotia
Dr. Amarjit Rihal, Past-President, Manitoba Dental Association
Dr. Brian Rinehart, Delegate, New Brunswick Dental Society
Dr. Michael Sullivan, President, Manitoba Dental Association
Dr. Cliff Swanlund, Alberta Dental Association & College
Dr. Gordon Thompson, Executive Director/Registrar, Alberta Dental Association & College
Dr. David Tobias, President, College of Dental Surgeons of British Columbia
Dr. Peter Trainor, President, Royal College of Dental Surgeons of Ontario
Dr. Ray Wenn, Registrar, Dental Council of Prince Edward Island
Dr. Peter White, Vice-President, L'Ordre des dentistes du Québec
Dr. Marcel Van Woensel, Registrar, Manitoba Dental Association
Dr. Ronald Yarascavitch, Council member, Royal College of Dental Surgeons of Ontario

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REGRETS: Dr Bernie White, Registrar, College of Dental Surgeons of Saskatchewan

STAFF:

Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario and CDRAF
Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

Ms. Kelly Tripp, CDRAF Controller

1. CALL TO ORDER

Dr. Trainor called the meeting to order 9:00 a.m. He conducted the roll call.

2. PRESIDENT'S REMARKS

Dr. Trainor welcomed CDRAF Board members to the meeting. He thanked the L'Ordre des dentistes du Québec for organizing the meeting and hosting the dinner on the previous evening.

He looked forward to a productive meeting with collegial discussion.

3. CHAIR'S REMARKS

Mr. Brian Gover was introduced as independent chair for the meeting.

4. APPROVAL OF AGENDA

There were no revisions made to the agenda circulated.

MOTION #1: Tobias/Kalbfleisch

**THAT the CDRAF Board approves the agenda of the CDRAF
Board meeting of October 17, 2014, as circulated.**

CARRIED
(Unanimously)

5. EXECUTIVE DIRECTOR'S REMARKS

Mr. Fefergrad reported briefly on the developments that emerged from the Working Group on Restructuring. He added that it was comforting to see the

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Working Group members working together for the benefit of the national organization.

Mr. Fefergrad thanked the members of the Working Group: Dr. Peter Trainor, Dr Barry Dolman, Caroline Daoust, Dr. Gary Fong, Jerome Marburg, Dr. Brian Rinehart, Dr. Gordon Thompson and Dr. David Tobias. A full report from the Working Group was given later in the meeting.

6. REPORT OF WORKING GROUP ON RESTRUCTURING

Dr. Trainor, Co-Chair of the Working Group, reported that at the CDRAF Board meeting of June 19, 2014, it was agreed that there was a need for change in the structure of CDRAF and the Working Group on Restructuring was created to explore a new model of CDRAF.

The Working Group met in Montreal on July 10, 2014 and in Toronto on September 28, 2014. There were also several teleconference meetings in between. It recognized and accepted that going forward the main function of CDRAF would be to address core business files. In order to achieve those goals, there would need to be cooperative effort from all jurisdictions.

Dr. Dolman, Co-Chair of the Working Group, thanked the working group members for their efforts and collegiality.

Dr. Trainor reviewed the report of the Working Group on Restructuring, highlighting the following:

- (a) The Executive Committee, now called a Management Group, shall be elected by the Board, consisting of President, Vice-President and Treasurer. All travel costs and expenses shall be borne by their own provinces.
- (b) To be eligible for the Management Group, the member must have been a member of the Board for at least a one year term and all other eligibility requirements and duration will remain the same as in the by-laws.
- (c) At least two of the three members of the Management Group must be dentists and the President must be a dentist.
- (d) There may not be more than one person from any one province on the Management Group.

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- (e) The Management Group will hold informal teleconference meetings with provinces once a month to provide an update on activities and to hear input. There will also be reports and discussions on the “files” which are current, open and active at that time. There will be one representative to speak on behalf of each province - others can have access to the teleconference meetings as observers. Informal notes rather than minutes will be taken of these teleconferences.
- (f) Board meetings will be held at least once a year.
- (g) The voting at Board meetings will remain the same as set out in the by-laws.
- (h) The Working Group requested a further extension of the RCDSO providing management services, etc. for the CDRAF. Ontario stated that it is willing to forego the \$75,000 which CDRAF pays to RCDSO for administration purposes. \$60,000 of this amount will be allotted to a restricted fund for the purpose of future planning and structuring of CDRAF. The Board will be invited to strike a working group for this purpose. RCDSO agreed to continue during the transitional period provided there is a unanimous approval at the Board and provided that it will be for a very defined and narrow time frame not to exceed 18 months at the outside.
- (i) The CDRAF will cover the travel expenses of the Executive Director while on business of the CDRAF to a maximum of \$15,000.
- (j) The core business files will be distributed amongst the Registrars (that have interest and appropriate resources). The Board will be asked to have the Registrars do the actual discussion and assigning of the files when it meets in December 2014 for the annual CEO/Registrars’ conference. The Registrars will report on the assignment of files to the Management Group and Board and will require both their approval. The current RCDSO staff who are managing these files will support, as needed and within reason, the Registrars who will be project managing these files.
- (k) Registrars will have to communicate and meet to be updated on activities.

A Board member noted that in the listing of core business files, CDRAF Future Planning was included. It was suggested that a Working Group be struck for this purpose, and that terms of reference be established.

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The CDRAF Board was asked for expressions of interest for a Working Group. It was agreed that the CDRAF Management Group would develop terms of reference and mandate for the Working Group as soon as possible.

Mr. Gover stated that it would be necessary to make changes to the current by-laws, but this could be completed at a later date.

The CDRAF Board accepted the report of the Working Group on Restructuring, with the proviso that CDRAF Future Planning be removed from the list, and that a Working Group to Review Future Planning be formed, as follows:

- Dr. Barry Dolman
- Dr. Brian Rinehart
- Dr. Cliff Swanlund
- Dr. David Tobias
- Dr. Ronald Yarascavitch

MOTION: Trainor/Dolman

THAT the CDRAF Board accepts the report of the Working Group on Restructuring, with the proviso that CDRAF Future Planning be removed from the list of core business files;

AND THAT a Working Group on CDRAF Future Planning be struck, comprised of Dr. Barry Dolman, Dr. Brian Rinehart, Dr. Cliff Swanlund, Dr. David Tobias and Dr. Ronald Yarascavitch.

CARRIED
(Unanimously)

7. ELECTION OF EXECUTIVE COMMITTEE

Under the election protocol, Mr. Fefergrad acted as Election Administrator. He reminded the Board that nominations closed five days prior to the election. He advised that nominees unsuccessful in being elected to one position are eligible to run for another position if they wish.

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Further, under the new structure there would be three positions available for the CDRAF Management Group: President, Vice-President and Treasurer.

Election for Position of President

The nominations received for the position of President were as follows:

- Dr. Bob Coles (British Columbia)
- Dr. Barry Dolman (Quebec)
- Dr. Brian Rinehart (New Brunswick)

Each candidate gave a speech and the CDRAF Board was given the opportunity to ask them questions. Dr. Coles withdrew his nomination for the position of President.

The election for President was held by secret ballot. Dr. Brian Rinehart was elected President in the first ballot.

Election for Position of Vice-President

The nominations received for the position of Vice-President were as follows:

- Dr. Bob Coles (British Columbia)
- Dr. Gary Fong (Alberta)
- Dr. Frank Hohn (Saskatchewan)

Each candidate gave a speech and the CDRAF Board was given the opportunity to ask them questions.

British Columbia abstained from voting.

The election for Vice-President was held by secret ballot. Dr. Frank Hohn was elected Vice-President in the first ballot.

Election for Position of Treasurer

The nominations received for the position of Treasurer were as follows:

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- Dr. Bob Coles (British Columbia)
- Dr. Gary Fong (Alberta)

The election for Treasurer was held by secret ballot. Dr. Bob Coles was elected Treasurer in the first ballot.

The CDRAF Board congratulated the CDRAF Management Group for 2014-2015.

8. FINANCIAL REPORT

The CDRAF Board was provided with the following documents for review:

- Fund Balance Report, September 30, 2014
- Bank Reconciliation, September 30, 2014
- Actual to Budget, September 30, 2014
- Budget 2015

Dr. Coles and Ms. Kelly Tripp reviewed the materials and highlighted the following:

- It was anticipated that there will be an approximate amount of \$40,000 surplus at the end of 2014.
- Some of the meeting costs budgeted for in 2014 were below budget or not realized.
- There were less Executive Committee meetings held than anticipated. Dr. Coles noted that Dr. Frank Hohn had not been claiming his expenses for attending CDRAF Executive Committee meetings and the CDRAF Board expressed their gratitude to Dr. Hohn for his commitment.
- There were meetings with Government budgeted for that did not occur.
- \$10,000 allocated for Dalhousie University to set-up a Dental Specialty Assessment and Training Program (DSATP) in oral and maxillofacial surgery has not been granted yet and may not come to fruition.

The CDRAF Board reviewed the budget presented for 2015 and it was understood that during the transitional period for the organization (next 12 to 18 months), core business will be focussed on. It was noted that CDRAF will only be responsible for paying meeting room and catering expenses, but dental regulatory

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authorities will be responsible for their members' expenses to attend those meetings. The CDRAF Board unanimously accepted the report of the working group and the financial reports and 2015 budget, as presented.

MOTION: Van Woensel/Dolman

THAT the CDRAF Board approves the financial reports and 2015 budget, as presented.

CARRIED
(Unanimously)

Mr. Fefergrad reported that Deloitte Touche LLP has been conducting the audit for CDRAF and the CDRAF Board was asked to reappoint it for 2015.

MOTION: Hodinsky/Coles

THAT the CDRAF Board approves the reappointment of Deloitte Touche LLP as auditors for 2015.

CARRIED
(Unanimously)

9. DENTAL SPECIALTY ASSESSMENT AND TRAINING PROGRAM (DSATP)

Dr. Trainor reported that Dalhousie University was requested to provide CDRAF with its template for the proposed DSATP in oral and maxillofacial surgery. He stated that to-date the template has not been received yet, but he would keep the CDRAF Board apprised of further developments.

10. INTERNATIONAL CONFERENCE OF DENTAL REGULATORS

Mr. Fefergrad reported on this conference held in London on September 8, 2014.

The speakers gave first-class presentations on the following topics:

- Globalization of Dental Accreditation/Is It Possible? Is It Desirable? Is Globalization of the Dental Curriculum Possible?

*Speaker: Professor. Robert Love, Professor, University of Otago
New Zealand*

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- What Is and What Makes a Good Dentist?

Speaker: Dr. David Mock, former Dean of the Faculty of Dentistry, University of Toronto, Ontario, Canada

- The Potential Impact of Regulating Dentists: Lessons from Medicine

Speaker Dr. Julian Archer, Director of Collaboration of Education Research And Assessment, Plymouth School of Medicine And Dentistry, U.K.

- Comparisons of Models of Assessing Continuing Skill, Knowledge and Competence

Speakers: Dr. Peter Trainor, RCDSO President, Ontario, Canada and Mr. David O'Flynn, Chief Officer and Registrar, Dental Council of Ireland

Following presentations from each of the speakers, there was roundtable discussion with thoughtful and insightful dialogue amongst the attendees.

At the first General Assembly meeting of the International Society of Dental Regulators (ISDR), the Executive Committee was elected, as follows:

President:	Ms. Marie Warner (New Zealand)
Chair:	Mr. David O'Flynn (Ireland)
Treasurer:	Ms. Michelle Thomas (Australia)
Member-at-Large:	Dr. Ramadan Ibrahim (Dubai)
Member-at-Large	Dr. David Segal (Ontario, Canada)
Member-at-Large	Dr. Barry Dolman (Quebec, Canada)
Member-at-Large	Mr. Cédric Grolleau (France)

This was the last term for Dr. Peter Trainor as ISDR President and he was thanked for his leadership and commitment to the organization.

The 2015 conference will be in Boston, MA on Wednesday, September 16, 2015. It is hoped that there will be robust attendance from North America.

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In terms of going forward, it was reported that Dr. Dolman, Mr. Marburg and Mr. Grolleau (France) are members of a working group reviewing the ISDR by-laws.

11. INTERNATIONAL ASSOCIATION OF MEDICAL REGULATORY AUTHORITIES (IAMRA)

Dr. Trainor reported that he and Mr. Fefergrad attended the IAMRA conference that immediately followed the ISDR conference on September 9-12, 2014. He stated that the IAMRA conference had been a disappointment and poorly organized.

12. COMPETITION BUREAU

The draft report from the Competition Bureau was provided to the CDRAF Board for its information. Most of the report deals with advertising. It was reported that there was a change in structure at the Competition Bureau and this created a delay in releasing the draft report. From a dentistry standpoint, some of the information originally presented to the Competition Bureau is no longer relevant.

Dr. Trainor reported that he and Mr. Fefergrad met several times with representatives from the Competition Bureau and they were grateful for their input and for providing them with further information.

The CDRAF Board was encouraged to review the draft report for inaccuracies. It is not known when the final report will be released.

13. ERRORS AND OMISSIONS INSURANCE

Mr. Fefergrad reminded the CDRAF Board that insurance for the officers and directors and "staff" of the CDRAF, as well as for the corporate entity, was added as a rider to the policy of the RCDSO at no extra cost to CDRAF. Mr. Fefergrad offered to continue with this practice for 2015, although it was noted that some provinces provide their own E and O insurance.

The CDRAF Board thanked RCDSO for its offer to include CDRAF as a rider to its insurance policy and requested that it be continued for 2015 in the unforeseen event of a lawsuit.

Dr. Wenn advised that PEI does not have its own E and O insurance.

MOTION: **Wenn/Hodinsky**

THAT CDRAF be added as a rider to the RCDSO insurance policy to ensure errors and omissions coverage for directors and staff of CDRAF.

CARRIED
(Unanimously)

14. PAN-CANADIAN SYSTEMS AND MUTUAL RECOGNITION AGREEMENTS

A copy of the summary report from the workshop that was held on May 6-7, 2014 was provided to the CDRAF Board for its information. There is concern that the Federal Government may encroach on the entire area of registration.

Dr. Gerrow stated that he attended the workshop and reported that the Federal Government is hoping for one point of entry for credentialing. There are further meetings planned for discussion on “express entry”.

15. REPORT ON MEETING WITH COUNCIL OF CANADIAN GRADUATE ORTHODONTIC PROGRAM DIRECTORS (CCGOPD)

Mr. Fefergrad reported on a meeting he was invited to attend in Ottawa on September 3, 2014 by the CCGOPD. There appeared to be some resistance from CCGOPD with respect to the Memorandum of Understanding (MOU). The CCGOPD feels there are too many orthodontists in the country and they should not be doing gap training.

Mr. Fefergrad reminded the CCGOPD that regulators are not allowed to count numbers, but rather, look at competence and credentials. It was a productive meeting and he was thanked for the information he provided to the group.

16. CANADA/E.U. FREE TRADE AGREEMENT

Dr. Trainor referred the CDRAF Board to the Comprehensive Economic and Trade Agreement (CETA), courtesy of colleagues in France.

Mr. Fefergrad gave a synopsis of the 512 page agreement. He reported that Dr. Trainor, Dr. Dolman and himself would be attending a meeting in Paris, France on November 28, 2014 organized by the federation (FEDCAR). There is a movement

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by FEDCAR to have permit-to-permit labour mobility agreement between Canada and the European Union. It will be useful to learn more about problems that are being experienced in the EU and discuss them with the Government of Canada.

At its September 2014 meeting the CDRAF Executive Committee made a recommendation that the CDRAF Board approve forming a Commission to work with the Federal Government regarding the EU/Canada Free Trade Agreement. It further recommended that Dr. Trainor chair the Commission and that national representation and the CDRAF President be included.

MOTION:

THAT the CDRAF Board forms a Commission to work with the federal government regarding the EU/Canada Free Trade Agreement, consisting of Dr. Peter Trainor as Chair and a representative from one of the Western Provinces, one of the Atlantic Provinces and Québec, together with the President of CDRAF.

An amendment was made to name the representatives on the Commission in addition to Dr. Trainor, as follows: Dr Barry Dolman, Dr. Brian Rinehart Dr. Cliff Swanlund and Dr David Tobias.

AMENDMENT TO MOTION: Hutton/Yarascavitch

THAT the representatives on the Commission will be:

Dr Peter Trainor, Chair

Dr Barry Dolman,

Dr. Brian Rinehart

Dr. Cliff Swanlund

Dr. David Tobias

CARRIED
(Unanimously)

MOTION: Rinehart/Hodinsky

THAT the CDRAF Board forms a Commission to work with the federal government regarding the EU/Canada Free Trade Agreement,

AND TO accept the composition of the Commission consisting of:

- **Dr. Peter Trainor as Chair**
- **Dr Barry Dolman,**
- **Dr. Brian Rinehart**
- **Dr. Cliff Swanlund**
- **Dr. David Tobias**

CARRIED
(Unanimously)

Registrars will be required to assist the elected members on the Commission. It was understood that the representatives on the Commission will be representing the national interest and not individual provinces and would be expected to report back to the CDRAF Board on their work and outcomes.

17. HUMAN RIGHTS TRIBUNAL ON ONTARIO DECISION, FAZLI V. NDEB

A copy of the Human Rights Tribunal of Ontario Decision between Sher Fazli and the National Dental Examining Board of Canada (NDEB), dated September 8, 2014 was provided to the CDRAF Board for its information. The applicant alleged that the NDEB discriminated against him with respect to place of origin. The conclusion of the Decision was that the allegation should be dismissed.

18. CONSULTATIONS ON PROPOSED AMENDMENTS TO THE CONTROLLED DRUGS AND SUBSTANCES ACT

The CDRAF Board was provided with a copy of the report from Dr. Michael A. Gardner dated September 4, 2014 on the meeting with Health Canada in Ottawa on September 3, 2014.

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19. STAKEHOLDER REPORTS

(A) Commission on Dental Accreditation of Canada (CDAC)

The CDRAF Board was provided with the letter from Dr. Marie Dagenais dated July 21, 2014 inviting stakeholders to comment on proposed new accreditation requirements for orthodontic and pediatric dentistry.

Mr. Fefergrad asked CDRAF Board members that if they had any comments, to send them to him and he would prepare a letter of response to CDAC.

The CDRAF Board accepted the grant fee of \$13.21 for 2015. The CDRAF representative to CDAC, Dr. Martin Gillis, reported that he had not had an opportunity to attend a CDAC meeting yet.

(B) National Dental Examining Board of Canada (NDEB)

Dr. William Judson and Dr. Jack Gerrow attended the meeting and presented the NDEB report. They covered highlights from the NDEB Annual Meeting that included listing of new NDEB officers and representatives, examination and assessment results and a review of the financial statements, budgets and fees.

With respect to the Dental Specialty Core Knowledge Examination (DSCKE), it was reported that this examination has been revised and the new format will be available for universities to use during their interview processes. It will be offered twice a year commencing in 2016.

At the request of the CDRAF Board, NDEB was asked to amend its by-laws to permit specialty applicants to take three attempts of the DSCKE examination and not two attempts, as is currently in the by-laws. Dr. Gerrow advised that there are only two versions of questions currently available and to amend this to three attempts would require a further set of questions to be developed. He asked CDRAF to reconsider its request and advise NDEB of its decision and it was agreed to add this to a future CDRAF Management Group meeting agenda.

(C) Royal College of Dentists of Canada (RCDC)

A written report from RCDC was provided to the CDRAF Board for information.

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Dr. Trainor reported that he attended the Annual General Meeting of RCDC in Halifax in September 2014. Some of the highlights from that meeting included:

- Dr. David Precious resigned as Registrar and was not in attendance at the meeting.
- Dr. Ernie Lam resigned as Treasurer.
- Dr. Garnet Packota was appointed Acting Registrar. A search group has been engaged to hire new Registrar and Treasurer.
- RCDC projected a deficit of \$176,000 in 2015. A couple of suggestions for where the shortfall would come from were through sponsorship and an increase in examination fees.
- There was an agenda item concerning oral medicine candidates from the United States. There was a request that these candidates not be required to go through the DSCKE/gap training program before writing the RCDC examination and that they only be required to write the RCDC examination. Dr. Trainor reminded the President of RCDC of the Memorandum of Understanding (MOU) process and this item was removed from the agenda for this meeting.
- Dr. Trainor emphasized the importance of having CDRAF representation at the RCDC meetings.

(D) Association of Canadian Dental Faculties of Dentistry (ACFD)

The CDRAF Board was provided with a report from Mr. Robert Lees dated October 9, 2014 on the meeting held between ACFD and CDRAF representatives in Toronto on October 3, 2014. Topics covered included:

- Academic licensing and acceptance of an academic DSCKE exam
- ACFD request to CDAC to change specialty program directors criteria for accreditation purposes as opposed to licensure.
- Movement towards extending dental programs from four years to five years – fifth year being a complete clinical year. There is a sense that the dental schools are not spending enough time teaching clinical and hands-on experience. It would also be a good opportunity for students to work in underserved areas. There was discussion the concerns of Fairness Commissioners and the impact a 5th year would have on fees and costs.

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Dr. Paul Allison presented the report on behalf of ACFD. He reported that discussions continue with CDAC regarding the dental specialty accreditation requirements regarding program directors, as well as proposed new accreditation requirements for orthodontic and pediatric dentistry fellowships. He stated that he would like to have further discussion on this with CDAC and CDRAF to try and alleviate the situation. There are few dental specialists in Canada that want to become program directors and dental schools need to reach out globally. Programs may be in jeopardy if there is no flexibility on this issue. Dr. Allison added that unfortunately compensation cannot compete with the private sector.

Dr. Allison reported on the proposed 5th year program for dental students. It was felt that there should be a 5th year of supervised activity for students before full licensure is granted. It has been suggested that 5th year students would be given the opportunity to work in different settings, such as developing mobile dentistry training schemes and alleviating access to care problems. Dr. Trainor advised that CDRAF would be pleased to discuss this further with ACFD and to add it to a future meeting agenda.

(E) Canadian Dental Association (CDA)

Mr. Claude Paul Boivin presented the report on behalf of CDA. He reported on 10 megatrends identified in dentistry, the integration of internationally-trained dentists and the CDA's development of a web-based tool kit to assist them, as well as ongoing discussions on corporatization and the effects on dentistry.

(F) Canadian Dental Specialists Association (CDSA)

Dr. Frank Hohn, CDSA, representative presented the report from CDSA. He reported that CDSA, a fledgling organization, continues to meet with the Canadian Dental Association each April. There are concerns with the Free Trade Agreement.

CDSA asked CDA to disband COSA. It is proposed that CDSA be the national voice for dental specialists.

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20. OTHER BUSINESS

Independent Chair

Mr. Gover was thanked for chairing the meeting and there was discussion on engaging an independent chair for future meetings. It was decided that an independent chair is not necessary and that the President of CDRAF would chair future CDRAF Board meetings.

MOTION: Dolman/Coles

THAT the President of CDRAF will be the chair of future CDRAF Board meetings.

CARRIED
(Unanimously)

21. APPROVAL OF MINUTES

(A) Minutes of June 19, 2014 CDRAF Board Meeting

There was one correction required, and the minutes were approved as amended.

MOTION: Raddall/Coles

THAT the CDRAF Board meeting minutes of June 19, 2014 be approved, as amended.

CARRIED
(Unanimously)

(B) Minutes of August 2014 to Approve CDRAF By-Laws

There were no corrections made, and the minutes were approved, as circulated.

MOTION: Raddall/Coles

THAT the CDRAF Board meeting minutes of August 2014 to approve the CDRAF By-Laws approved, as amended.

CARRIED
(Unanimously)

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It was noted that outcomes from the meeting would be added to the by-laws and circulated to the CDRAF Management Group and CDRAF Board for approval.

22. PRESIDENT'S CLOSING REMARKS AND ADJOURNMENT

Dr. Trainor's closing remarks stated that he was honoured to have served as the President of CDRAF and thanked the CDRAF Board for its continued support. He urged the CDRAF Board to move forward and set focus on core business. He looked forward to working with individuals on the CDRAF Commission.

Drs. Hodinsky, Kalbfleisch, Trainor and White were thanked for their participation and input on the CDRAF Board.

There being no further business, the meeting was adjourned at 3:50 p.m.

AMS:538804