

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, October 16, 2015

Inn at the Forks, 75 Forks Market Road, Winnipeg, Manitoba

The 24th meeting of the Canadian Dental Regulatory Authorities Federation took place on Friday, October 16, 2015.

PARTICIPANTS:

Dr. Nancy Auyeung, President, Manitoba Dental Association
Ms. Caroline Daoust, Registrar, L'Ordre des dentistes du Québec
Dr. Tobin Doty, President, Alberta Dental Association and College
Dr. Michael Gardner, Delegate, Royal College of Dental Surgeons of Ontario
Dr. Martin Gillis, Registrar, Provincial Dental Board of Nova Scotia
Dr. Frank Hohn, Past-President, College of Dental Surgeons of Saskatchewan
Dr. Erik Hutton, Vice-President, College of Dental Surgeons of British Columbia
Dr. Guy Lafrance, Vice-President, L'Ordre des dentistes du Québec
Mr. Dan Leger, Registrar, New Brunswick Dental Society
Dr. Elizabeth MacSween, Council member, Royal College of Dental Surgeons of Ontario
Mr. Jerome Marburg, Registrar, College of Dental Surgeons of British Columbia
Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board
Dr. Mike Prestie, President, College of Dental Surgeons of Saskatchewan
Dr. Tom Raddall, Chair, Provincial Dental Board of Nova Scotia
Dr. Amarjit Rihal, Past-President, Manitoba Dental Association
Dr. Brian Rinehart, President, CDRAF/Delegate, New Brunswick Dental Society
Dr. Cliff Swanlund, Delegate, Alberta Dental Association & College
Dr. Gordon Thompson, Executive Director/Registrar, Alberta Dental Association & College
Dr. David Tobias, President, College of Dental Surgeons of British Columbia
Dr. Ray Wenn, Registrar, Dental Council of Prince Edward Island
Dr. Marcel Van Woensel, Registrar, Manitoba Dental Association
Dr. Bernie White, Registrar, College of Dental Surgeons of Saskatchewan
Dr. Ronald Yarascavitch, President, Royal College of Dental Surgeons of Ontario

REGRETS: Dr. Barry Dolman, President, L'Ordre des dentistes du Québec

STAFF:

Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario and
CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

1. CALL TO ORDER

Dr. Rinehart called the meeting to order 9:00 a.m. and welcomed CDRAF Board members to the meeting.

2. APPROVAL OF AGENDA

There were no amendments made to the agenda and it was approved, as circulated.

MOTION: Tobias/Raddall

THAT the CDRAF Board approves the agenda of the October 16, 2015 meeting, as circulated.

CARRIED

(Unanimously)

3. PRESIDENT'S REMARKS

In light of the pending election for the CDRAF Management Group, Dr. Rinehart deferred his comments until later in the meeting.

4. EXECUTIVE DIRECTOR'S REMARKS

Mr. Fefergrad stated that this was his last meeting in the capacity of Executive Director. He thanked CDRAF for the privilege of serving as Executive Director. He reported that CDRAF members are working together well in identifying and collaborating on national issues. The organization is in a sound financial position and he encouraged everyone to look forward to the next chapter of CDRAF.

The CDRAF Board showed their appreciation of Mr. Fefergrad for his work as Executive Director.

5. ELECTION OF CDRAF MANAGEMENT GROUP

Mr. Fefergrad, Election Administrator, explained the election process. He stated that nominations for the positions on the CDRAF Management Group closed on October 11, 2015. If a candidate is unsuccessful in one position, he or she is eligible to run for another position on the CDRAF Management Group.

Dr. Martin Gillis was nominated as returning officer for the election.

Position of President

There were two nominations for the position of President: Dr. Brian Rinehart and Dr. David Tobias. Dr. Tobias gave a speech, following by Dr. Rinehart. The vote was held by secret ballot.

Mr. Fefergrad announced that Dr. Brian Rinehart was elected President.

Position of Vice-President

There were three nominations for the position of Vice-President: Dr. Frank Hohn, Dr. Cliff Swanlund and Dr. David Tobias. Each candidate gave a speech. The vote was held by secret ballot.

Mr. Fefergrad announced that Dr. Cliff Swanlund was elected Vice-President.

Position of Treasurer

Dr. Nancy Auyeung was nominated for the position of Treasurer. In that Dr. Hohn and Dr. Tobias did not wish to run for that position, Dr. Auyeung was elected Treasurer.

The CDRAF Management Group for 2015-2016 is as follows:

- President: Dr. Brian Rinehart
- Vice-President: Dr. Cliff Swanlund
- Treasurer: Dr. Nancy Auyeung

MOTION: Wenn/MacSween

THAT the ballots for the 2015-2016 CDRAF Management Group election be destroyed.

CARRIED
(Unanimously)

The meeting was moved to *in-camera* for discussion on financial and personnel items. All guests were asked to leave the room for this discussion.

Mr. Fefergrad reminded CDRAF Board members that the meeting was being held *in-camera* and that could result in serious consequences if a breach of confidentiality was made. Each CDRAF member was asked to pledge himself or herself not to disclose in whole or in part in any way anything that is discussed during the *in-camera* meeting.

MOTION: Raddall/Yarascavitch

THAT the CDRAF Board meeting of October 16, 2015 be moved to *in-camera* for discussion on financial and personnel items.

CARRIED
(Unanimously)

6. REPORT FROM CDRAF SEARCH COMMITTEE

The co-chairs of the CDRAF Search Committee, Dr. David Tobias and Dr. Cliff Swanlund, were invited to give a report on behalf of the Committee.

Dr. Swanlund reported that Boyden Global Executive Search was engaged to assist with the search for the Executive Director. There was a lot of response following an extensive search and a short-list of four candidates was prepared for final interviews.

He was pleased to announce that the Search Committee unanimously recommended the engagement of Dr. Diane Legault from Quebec for the position of Executive Director for CDRAF. Dr. Legault's official start will

be Monday, January 4, 2016. In the interim, she will work with Mr. Fefergrad on transition planning.

MOTION: Tobias/Swanlund

THAT the CDRAF Board accepts the recommendation and engagement of Dr. Diane Legault as the Executive Director of CDRAF, effective January 4, 2016.

CARRIED
(Unanimously)

It was confirmed that Dr. Legault would be an employee of CDRAF, pursuant to legal advice. Dr. Legault will work out of her home office in Quebec.

There was discussion on administrative assistance. Mr. Fefergrad advised that it will be Dr. Legault's decision on who to hire for the administrative and financial functions.

7. FINANCIAL REPORT

Dr. Hohn commented on the great efforts of Dr. Bob Coles and Ms. Kelly Tripp in their roles of Treasurer and Controller. Dr. Hohn reviewed the financial statements provided to the CDRAF Board, as at September 30, 2015 and the draft budget for 2016. He advised that when the anticipated expenses have been paid, it is expected that the fund balance will be approximately \$27,000.00 at the end of 2015.

There was discussion on the draft budget for 2016 and the recommended operating fee of \$17.05 per dentist per province. It was suggested by one province that the fee be \$20.00 per dentist to allow for a contingency fund, but this was not acceptable to some of the other provinces. After some discussion, the CDRAF Board agreed to a fee of \$18.00 per dentist per province for 2016.

MOTION: Hohn/Swanlund

THAT the 2016 budget for CDRAF be accepted, as presented, and that the operating fee for 2016 be \$18.00 per dentist per province.

CARRIED
(Unanimously)

One of the CDRAF Board members asked for more information about Notes 6 and 7 to the budget relating to the Executive Assistant. Ms. Sherban was asked to leave the room for this discussion.

8. REPORT ON INTERNATIONAL CONFERENCE OF DENTAL REGULATORS

Mr. Fefergrad reported on the 3rd International Conference of Dental Regulators, held in Boston, MA on September 16, 2015. He added that there was a robust attendance of some 60 participants. The key note speaker was Professor Malcolm Sparrow of Harvard University, a leading international expert in regulatory and enforcement strategy, security and risk control.

The Executive Committee of the International Society of Dental Regulators (ISDR) for 2016 was elected, as follows: Ms. Marie Warner (New Zealand), Ms. Michelle Thomas (Australia), Dr. Patrick Tseng (Singapore), Mr. Cédric Grolleau (France), Mr. David O’Flynn (Ireland) and Dr. Barry Dolman and Dr. David Segal (Canada). Mr. Fefergrad will continue as the Executive Director.

The 2016 conference will be held in Geneva on May 20, 2016 in conjunction with the World Health Professions Regulation Conference. The ISDR Executive Committee is looking at ways to obtain sponsorship for the conference and to engage Professor Sparrow again.

9. CORE BUSINESS FILES

Dr. Rinehart thanked the CDRAF Registrars for participating in the monthly teleconference meetings to provide updates on their files. He encouraged Board members to join the calls, if possible, to stay apprised of ongoing issues.

(a) Canada/Europe Free Trade Agreement

The CDRAF Board was provided with a copy of the memorandum dated September 28, 2015 from CDRAF Commission's chair, Dr. Peter Trainor, who provided an update of CETA. There were concerns expressed about the Trans-Pacific Partnership and the effect it may have for dental professionals.

There was a suggestion made of forming a working group to review various trade agreements, accreditation, certification and labour mobility with a view to responding to trade and labour issues.

(b) Pain Management

Dr. Gillis had nothing to report at this time. He stated that Dr. Mock would be presenting at the CDRAF workshop on October 17, 2015 on the "Competencies for Health Professionals in Pain Management, Drug Prescribing, Dependency, Addiction and Abuse" that have been developed by the Canadian Centre for Substance Abuse.

(c) Licensure/Immigration/Human Rights

Dr. Van Woensel will continue to monitor human rights issues across the country.

(d) CDAC/Reciprocal Agreements

Mr. Fefergrad had nothing to report on these files.

(e) Competition Bureau

Dr. O'Brien had nothing new to report on this file.

(f) Legal

Mr. Leger had nothing new to report on this file.

(g) Website

Mr. Fefergrad reported that funds have been budgeted to make certain improvements to the website that Dr. Legault will be responsible for.

(h) Association of Canadian Faculties of Dentistry

Dr. White provided a written progress report of the Revision of the Competencies for a Beginning Dental Practitioner in Canada.

(i) Canadian Dental Association

There was nothing new to report on this file.

(j) The National Dental Examining Board of Canada

There was nothing new to report on this file.

(k) Royal College of Dentists of Canada

There was nothing new to report on this file.

10. DENTAL SPECIALTIES – SCOPE OF PRACTICE

Mr. Marburg requested this item be added to the agenda for discussion. He advised that the College of Dental Surgeons of British Columbia has updated its website and asked what definition of dental specialties within Canada other provinces use. It was reported that some registrars use the Canadian Dental Association and Commission on Dental Accreditation of Canada definitions, but it is not consistent for all provinces.

It was suggested that the Registrars discuss this further during their CEO/Registrars' conference in December and bring a recommendation back to the CDRAF Board. It is not intended to create new definitions, but rather to develop a consistent set of definitions for all regulators.

11. TRANS-PACIFIC PARTNERSHIP

This was discussed under core business files.

12. FIRST DO NO HARM (FDNH): RESPONDING TO CANADA'S PRESCRIPTION DRUG CRISIS

The CDRAF Board was provided with a copy of the letter from Dr. David Mock dated June 29, 2015 with a copy of the "Competencies for Health Professionals in Pain Management, Drug Prescribing, Dependency, Addiction and Abuse, draft version 7b for review. It was reported that Dr. Mock would be making a full presentation on the document at the CDRAF workshop on Saturday, October 17, 2016.

13. OTHER BUSINESS

Dr. Hohn reported that he would be leaving the CDRAF Board; however, he would like to continue as CDRAF representative on the Royal College of Dentists of Canada Examinations Committee. No-one opposed Dr. Hohn's suggestion and he was thanked for representing CDRAF.

Dr. Rinehart stated that Dr. Hohn had been a great contributor to CDRAF over the years and was very generous in not charging CDRAF for his meeting expenses. He was thanked for his service to CDRAF.

Dr. Hohn acknowledged Mr. Fefergrad, Ms. Kelly Tripp and Ms. Angie Sherban for their contributions to CDRAF.

Dr. Rinehart made his closing comments. He acknowledged Dr. Bob Coles, Dr. Hohn, Mr. Fefergrad and the RCDSO staff, the New Brunswick Dental Society and his office staff for their support.

14. APPROVAL OF MINUTES

There were no amendments made to the CDRAF Board minutes of April 24, 2015 and they were approved, as circulated.

MOTION: Tobias/O'Brien

THAT the CDRAF Board meeting minutes of April 24, 2015 be approved, as circulated.

CARRIED
(Unanimously)

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:30 p.m.