

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, October 14, 2016
Westin Bayshore Hotel, Vancouver, BC

The 26th meeting of the Canadian Dental Regulatory Authorities Federation took place on Friday, October 14, 2016.

PARTICIPANTS:

Dr. Don Anderson, President, College of Dental Surgeons of British Columbia
Dr. Nancy Auyeung, Treasurer, CDRAF/Past-President, Manitoba Dental Association
Dr. Chris Baker, Chair, Provincial Dental Board of Nova Scotia
Dr. Mintoo Basahti, President-Elect, Alberta Dental Association and College
Dr. Susan Chow, Board member, College of Dental Surgeons of British Columbia
Ms. Caroline Daoust, Registrar, L'Ordre des dentistes du Québec
Dr. Barry Dolman, President, L'Ordre des dentistes du Québec
Dr. Véronique Gagnon, Board member, L'Ordre des dentistes du Québec
Dr. Martin Gillis, Registrar, Provincial Dental Board of Nova Scotia
Dr. Allan Graas, President, Alberta Dental Association and College
Dr. Patricia Hunter, Board member, College of Dental Surgeons of British Columbia
Dr. Louie Kriel, President, College of Dental Surgeons of Saskatchewan
Dr. Guy Lafrance, Vice-President, L'Ordre des dentistes du Québec
Mr. Dan Leger, Registrar, New Brunswick Dental Society
Dr. Elizabeth MacSween, Council member, Royal College of Dental Surgeons of Ontario
Mr. Jerome Marburg, Registrar, College of Dental Surgeons of British Columbia
Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board
Dr. Mike Prestie, Delegate, College of Dental Surgeons of Saskatchewan
Dr. Brian Rinehart, President, CDRAF/Delegate, New Brunswick Dental Society
Dr. David Segal, Vice-President, Royal College of Dental Surgeons of Ontario
Dr. Cliff Swanlund, Vice-President, CDRAF/Delegate, Alberta Dental Association & College
Dr. Gordon Thompson, Delegate, Alberta Dental Association & College
Dr. David Tobias, Past-President, College of Dental Surgeons of British Columbia
Dr. Ray Wenn, Registrar, Dental Council of Prince Edward Island
Dr. Marcel Van Woensel, Registrar, Manitoba Dental Association
Dr. Ronald Yarascavitch, President, Royal College of Dental Surgeons of Ontario

STAFF:

Dr. Diane Legault, CDRAF Executive Director
Ms. Angie Sherban, CDRAF Executive Assistant
Ms. Kelly Tripp, CDRAF Controller

REGRETS:

Dr. Carla Cohn, President, Manitoba Dental Association
Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario
Dr. Bernie White, Registrar, College of Dental Surgeons of Saskatchewan

1. CALL TO ORDER

Dr. Rinehart called the meeting to order 8:35 a.m. and welcomed CDRAF Board members to the meeting. He explained that the first hour of the meeting would deal with *in-camera* items and those guests and observers would attend the meeting at 9:30 a.m.

2. APPROVAL OF AGENDA

Dr. Yarascavitch reminded the CDRAF Board that in September, the RCDSO sent a letter in support of having a strategic planning exercise and asked that consideration be given to changing the current governance structure of CDRAF, representation of the Management Group, number of meetings, etc. Given the importance of these issues, he asked why the strategic planning session was not taking place before the Board meeting when the election and the draft budget will be approved. He advised that the Ontario delegation would not be running a candidate for the Management Group or participating in the budget conversation because of this.

Dr. Yarascavitch also asked that Dr. Peter Trainor, Chair of the CDRAF Commission, be permitted to make his submission first, given that labour mobility and trade agreements are important topics.

MOTION: Tobias/Thompson

THAT the CDRAF Board approves the agenda of the October 14, 2016 meeting, as circulated.

CARRIED
(Unanimously)

3. APPROVAL OF MEETING MINUTES

There were no revisions made to the draft minutes of the CDRAF Board meeting of April 15, 2016, and they were approved as circulated.

MOTION: Rinehart/MacSween

THAT the CDRAF Board approves the minutes of the meeting of April 15, 2016, as circulated.

CARRIED
(Unanimously)

4. PRESIDENT'S REMARKS

Dr. Rinehart welcomed CDRAF Board members to the meeting and asked everyone to introduce themselves.

He thanked Mr. Jerome Marburg and the College of Dental Surgeons of British Columbia for hosting the meeting and as well for arranging the dinner on the previous evening.

Dr. Rinehart remarked that the CDRAF Management Group had worked well together and he thanked Dr. Legault for her first year in the role as Executive Director.

5. EXECUTIVE DIRECTOR'S REMARKS

Dr. Legault acknowledged Ms. Nancy Crosby at the College of Dental Surgeons of British Columbia for her assistance with the meeting and dinner arrangements.

She reported that since the April CDRAF Board meeting, she had been handling daily activities, such as responding to internationally-trained candidates enquiries, organizing and participating in Management Group meetings in June and August, as well as two Registrars' meetings held in July and October. She also spent significant time connecting with external stakeholders of CDRAF to better understand the challenges that those organizations are facing.

Dr. Legault also reported on the installation dinner of the President of the Canadian Dental Association that she attended with Dr. Rinehart; the installation dinner of Colonel Dwayne Lemon of the Royal Canadian Dental Corps, where she

addressed the audience about CDRAF. She was also invited to speak to the Royal College of Dentists of Canada in September about the work of CDRAF.

She looked forward to a productive meeting and hoped the strategic planning session on the following day would prove to be an important step forward for CDRAF.

6. MANAGEMENT GROUP MEETINGS

The CDRAF Board was provided with copies of the minutes from the CDRAF Management Group meetings of June 13, 2016 (approved) and August 29, 2016 (draft) for information.

7. FINANCIAL REPORT

The following documents were provided to the CDRAF Board for its review:

- (a) Balance Sheet
- (b) Bank Reconciliation
- (c) Fund Balance vs Budget Report
- (d) Draft 2017 Budget

The bank reconciliation as at September 30, 2016 was \$212,998.43. The total amount of assets at September 30, 2016 was \$219,955. Ms. Tripp reported that 53% of the total expected expenditures for the year have been spent. She added that expenditures for the Board meeting, expenses for Management Group and the Executive Director will need to be included as well.

In response to a question from a Board member, Ms. Tripp stated that she anticipated approximately \$84,000 in additional expenses by the end of the year.

Dr. Auyeung thanked Ms. Tripp for her assistance as Controller. She reviewed the budget process with CDRAF Board members: Dr. Auyeung and Ms. Tripp prepare the draft budget, with the assistance of Dr. Legault, and it is presented to the CDRAF Management Group for review and recommendation to the CDRAF Board. The 2017 budget was designed to include more breakdown details and Dr. Auyeung highlighted the following items:

- Administration fees have been increased for the provision of electronic banking.

- Equipment fees have decreased, as in 2016 the needs of the Executive Director were not known.
- \$20,000 has been allocated for projects in 2017.
- The costs for attending the International Society of Dental Regulators (ISDR) have been budgeted at \$13,400, but this will be dependent on the location of the conference, fluctuation in exchange rates, etc.
- There is a budget line for the Executive Director to attend a CEO/Registrars' meeting in 2017. Dr. Dolman and Dr. MacSween stated that Quebec and Ontario was not in favour of the CEO/Registrars' meeting being held outside of Canada and that they did not think the Executive Director should be attending. However, some others were of the opinion that it was a national dental meeting with external stakeholders and it was a good opportunity for the Executive Director to attend to network and share information. The budget line for this item was retained.
- The amount allocated for severance has been removed from the 2017 budget.

Dr. Legault advised that the recommended operating fee for 2017 is \$17.64 per member per province. In discussion with the Management Group, it was felt that it should be rounded up to \$18.00 per member per province to cover any extraordinary expenses that may arise. For example, should the CDRAF Commission briefing document be adopted, expenditures for meetings with government, public relations and communications will be required.

There were no further questions on the draft budget and it was adopted, as presented. Dr. Yarascavitch stated that Ontario would abstain from voting on the budget pending the outcome of the strategic planning session. They felt that the strategic planning should have been held prior to the Board meeting.

MOTION: Tobias/Wenn

THAT the CDRAF Board adopts the 2017 budget, as presented.

CARRIED

(Abstention: Ontario)

It was suggested and agreed to that the budget be revisited following the strategic planning session by the Management Group, if necessary.

Dr. Legault reported that the strategic plan would not be finalized in one meeting. A Steering Committee will be struck to continue the work over the next few months. When a final document is ready to be adopted, a teleconference meeting for the CDRAF Board can be arranged.

AMENDED MOTION: Marburg/Gillis

THAT the CDRAF Board adopts the 2017 budget, as presented, and it can be amended by the CDRAF Management Group if necessary by the end of the year.

CARRIED

(Abstention: Ontario)

At 9:30 a.m. the meeting resumed to open session and guests and observers attended for the remainder of the meeting. They were invited to introduce themselves.

8. ELECTION FOR CDRAF MANAGEMENT GROUP

Dr. Legault, under the By-Laws as Elections Administrator, conducted the election for the CDRAF Management Group. She sent a Call for Nominations to CDRAF Board members on August 31, 2016 and the deadline was October 9, 2016. As a result, she announced the following results by acclamation for 2016-2017:

President:	Dr. Cliff Swanlund
Vice-President	Dr. Barry Dolman
Treasurer:	Dr. Nancy Auyeung

Dr. Swanlund, Dr. Dolman and Dr. Auyeung were congratulated and each gave a short address to the CDRAF Board.

9. CDRAF COMMISSION REPORT

Dr. Peter Trainor, Chair of the CDRAF Commission was introduced. He thanked members of the Commission, Dr. Brian Rinehart, Dr. Cliff Swanlund, Dr. David Tobias and Dr. Barry Dolman, as well as the Registrars that had participated in discussions with the Commission – Jerome Marburg, Irwin Fefergrad, Dr. Gordon Thompson and Caroline Daoust. He also acknowledged the work of Robert Lees and the communications staff from the RCDSO for their assistance in preparing the briefing document.

Dr. Trainor reminded the CDRAF Board of its direction for the Commission to prepare a briefing document for Government outlining the achievements of dentistry in being responsible to fulfilling the legislated mandate of dental regulators, but yet fairly addressing the issue of increased demand for licensure by internationally trained candidates due to the labour mobility brought about by globalization. He presented the draft document for the CDRAF Board's review.

He emphasized the importance of sharing this document with government. The document has been revised several times and input has been sought from Commission members, regulators and those external stakeholders mentioned in the brief for accuracy. Most of the comments received were included in the brief.

The CDRAF Board adopted the document that was presented.

MOTION #1: Swanlund/Yarascavitch

THAT the CDRAF Board adopts the Brief, as presented by the CDRAF Canada-EU Free Trade Commission.

CARRIED
(Unanimously)

Dr. Trainor reported that the document will be translated into French and posted on the CDRAF website in both languages. He encouraged the dental regulators in each province to provide a copy of the document to each of their respective provincial governments.

MOTION #2(a):

THAT the CDRAF Board adopts the Brief as a public document to post on the CDRAF website and distribute the document to government representatives.

CARRIED
(Unanimously)

There was a discussion on which federal ministry officials the CDRAF should meet with to present the briefing document. The Minister of International Trade, the Honourable Chrystia Freeland, is responsible for the CETA and trade agreement file and would therefore be the foremost Minister to meet with. There would also be other ministries that would benefit from the information.

The CDRAF Board had discussion on which members of the CDRAF should be delegated to meet with the federal government. The CDRAF Commission recommended a delegation of three to include the CDRAF President, the CDRAF Executive Director and the Chair of the CDRAF Commission, Dr. Peter Trainor. It also recommended that a resource person attend, if required for a specific meeting.

MOTION #2(b): Swanlund/Yarascavitch

THAT a delegation of three, consisting of the CDRAF President, CDRAF Executive Director, Dr. Peter Trainor, plus one other resource person who would be beneficial to a specific meeting, present the Brief to government representatives.

Some members did not think that it was necessary to name people personally in the motion and suggested that the Management Group should make the determination. It was felt that by naming individuals, it might hinder scheduling meetings if not everyone in the motion was available. Some were adamant that Dr. Trainor should be named in the motion and attend all the meetings given his knowledge and commitment to this file.

Dr. Segal made the following amendment to the motion that would allow some flexibility to the individuals named in the motion:

AMENDMENT TO MOTION #2(b): Segal/Yarascavitch

THAT a delegation of three, when possible, consisting of the CDRAF President, CDRAF Executive Director, Dr. Peter Trainor, plus one other resource person who would be beneficial to a specific meeting, present the Brief to government representatives.

CARRIED
(Unanimously)

MOTION #2(b) (AMENDED): Swanlund/Yarascavitch

THAT a delegation of three, when possible, consisting of the CDRAF President, CDRAF Executive Director, Dr. Peter Trainor, plus one other

resource person who would be beneficial to a specific meeting, present the Brief to government representatives.

CARRIED
(Unanimously)

Dr. Trainor was thanked for his fulsome report and for all his work as Chair of the Commission.

10. STRATEGIC PLANNING

Dr. Legault reported that the Registrars were invited to provide names of potential consultants that could facilitate developing a strategic plan for CDRAF. Several suggested names were received and at the suggestions of Dr. Martin Gillis, Ms. Brenda Fair of Fairwinds Training and Development was engaged. Dr. Gillis stated that the Provincial Dental Board of Nova Scotia undertook a similar exercise with Ms. Fair and it was a productive experience.

Dr. Legault stated that Board members will be attending the workshop on Saturday, October 15, 2016 and it will be an ongoing process to develop the strategic plan. Ms. Fair sent a survey to CDRAF Board members, Registrars and stakeholders and Dr. Legault thanked them for their valuable feedback.

11. REGISTRARS' MEETINGS

Dr. Legault thanked the Registrars for inviting her to attend the Registrars' meetings, held in Montreal on July 7, 2016 and in Toronto on October 6, 2016. Copies of the agendas for those meetings were provided to the CDRAF Board for its information.

12. CEO/REGISTRARS' MEETING

A copy of the agenda for the CEO/Registrars' meeting on November 29 to December 1, 2016 was provided to the CDRAF Board for its information. Dr. Legault reported that she would attend on behalf of the CDRAF.

13. HEALTH CANADA

13.1 Sugar Sweetened Beverage Reduction

Dr. Legault reported that she received an invitation from Health Canada to obtain stakeholders' interest in participating in an initiative for promoting good oral hygiene to parents and children (teenagers) and striving for the reduction of sugar

sweetened beverages. The CDRAF Management Group felt this is a membership initiative rather than regulatory and, therefore, not within CDRAF's mandate.

13.2 Anti-microbial Stewardship

The CDRAF Board reviewed information received from the Centre for Communicable Diseases and Infection Control Infectious Disease and Prevention Control Branch, Government of Canada (Health Canada). CDRAF was invited to collaborate in an initiative towards antimicrobial stewardship.

Recent studies have shown that the number of physicians prescribing antibiotics has decreased, but there is a significant increase in dental prescribing. The CDRAF Board was of the view that there is a need for patients to better understand more about antibiotics and the patient's responsibility when they receive a prescription. Dr. Legault reported that Health Canada would like CDRAF to work with their brainstorming group to create a strategy. Any final decisions would have to be made by the CDRAF Board. It directed Dr. Legault to advise Health Canada of CDRAF's willingness and interest in working together on antimicrobial stewardship.

MOTION: Prestie/Dolman

THAT CDRAF agrees to collaborate with Health Canada for the Antimicrobial Stewardship initiative to further education for public use.

CARRIED
(Unanimously)

It was noted that the Canadian Dental Association is also involved in discussing the dissemination of current guidelines and advice for prophylaxis before undergoing invasive dental procedures for patients with total joint replacements.

13.3 Opioid Conference and Summit

Dr. Legault reported that as Executive Director of CDRAF, she was invited to participate in a teleconference with Health Canada that provided information on an upcoming Conference and Summit in November for discussion on the opioid crisis in Canada. Stakeholders will be given the opportunity to commit to a specific action that would address the opioid crisis. On the second day of discussions, a

joint action plan will be finalized. The CDRAF Board was asked if it wished to commit to an action at this time.

Dr. Legault reminded the CDRAF Board that Dr. David Mock has done a lot of work on this issue and he and Dr. David Segal have represented CDRAF on this topic at past meetings. It was noted that Dr. Mock will attend the conference and summit on behalf of the Royal College of Dental Surgeons of Ontario.

Although the CDRAF Board did agree this is an important issue, it did not wish to commit to an action at this time, but felt it was a topic that should be addressed provincially.

Dr. Allison stated that the Association of Canadian Faculties of Dentistry (ACFD) has also been invited and he will be representing ACFD the conference and summit. ACFD would be committing to ensure that all under-graduates has information on opioid misuse.

CDRAF agreed that Dr. Legault and Dr. David Segal should attend the conference on Friday, November 18, 2016 on behalf of CDRAF. They undertook to provide a written report to the CDRAF Board following the conference.

13.4 Call for Proposals

Dr. Legault reported that the Office of the Chief Dental Officer (through the Public Health Agency of Canada) has launched a Call for Proposals for a project that would launch a stand-alone website to increase the access to oral health care in remote areas.

The Public Health Agency of Canada has invited stakeholders to submit applications to launch this “pan-Canadian oral health provider website” and offered up to \$100,000 of funding for two years towards the project.

The CDRAF Board agreed this would be a worthwhile initiative, but did not feel that it was not part of the CDRAF mandate nor does it have resources to support it.

13.5 Position Statement of Dental Amalgam

The CDRAF Board was provided with information on the Final Act of the Conference of Plenipotentiaries on the Minamata Convention on Mercury. The Chief Dental Officer, Dr. James Taylor, contacted CDRAF to advise that the

Public Health Agency of Canada is preparing a Statement on Mercury waste management related to the Minamata Convention and it asked CDRAF to validate the last sentence of the following paragraph:

"In September 2001, the Canadian Council of Ministers of the Environment (CCME) signed a Canada-wide Standard (CWS) on Mercury for Dental Amalgam Waste. In May 2010, Environment Canada published a "Notice Regarding Pollution Prevention Planning in Respect of Mercury Releases from Dental Amalgam Waste (P2 Notice)". This Notice serves to help achieve the 95% CWS target, and requires all those subject to it (dental facilities) to prepare and implement a pollution prevention plan for dental amalgam waste. This has been adopted - and is enforced- by Canada's thirteen Provincial and Territorial dental regulatory authorities."

Dr. Legault canvassed the Registrars and asked for confirmation that this notice was enforced in the provinces. There were different actions taken in each province with regard to this issue of best practices of waste management of dental amalgam, but dental regulatory authorities are ensuring that dentists are complying with waste management in the most appropriate way.

14. TOPICS FOR DISCUSSION BY PROVINCES

14.1 Denturists' Scope of Practice

This item was raised for discussion by Québec. It was reported that the debate of expanding the scope of practice for denturists to carry out non-invasive intervention on implants is ongoing. It was reported that denturists in other provinces are also requesting greater scope of practice, but there is concern over the lack of training to carry out expanded procedures. The CDRAF Board agreed that the public is not being informed about what acts can be performed by denturists and understand the risks of treatment.

14.2 RCDC Agreement Initiative

This item was raised for discussion by Québec. Ms. Daoust reported that there have been two recent meetings of the Registrars; one in July and one in October. Following the July meeting, an invitation was sent to the RCDC to discuss the future with dental regulators and a meeting was arranged for the two organizations to have representatives meet in Edmonton on September 8, 2016.

It was a very productive meeting and a list of topics that would be the core of a written agreement for Registrars with RCDC was collated. The next meeting is scheduled for November 20, 2016 in Ottawa to discuss a written agreement with RCDC and any province that wishes to sign the agreement.

15. STAKEHOLDER REPORTS

15.1 Association of Canadian Faculties of Dentistry (ACFD)

A written report from ACFD was provided in the CDRAF Board meeting materials.

Dr. Paul Allison, President of ACFD, presented the report. He reported on the ACFD competency document. Concerns were expressed to the International Society of Dental Regulators (ISDR) on using the document for its own purposes without acknowledgement to ACFD.

Dr. Allison discussed the need for hiring program directors at the universities.

15.2 Canadian Dental Association (CDA)

A written report was provided by the CDA for information.

15.3 Canadian Dental Specialties Association (CDSA)

A written report was provided by the CDSA for information.

15.4 Commission on Dental Accreditation of Canada (CDAC)

A written report from CDAC was provided in the CDRAF Board meeting materials.

Dr. Amarjit Rihal, President, and Mr. Frédéric Duguay, Director of CDAC, presented the report. They gave an overview of the structure and composition of CDAC, as well as reporting on its short and mid-term projects.

There were questions raised about international accreditation and the challenges with lack of human and financial resources to fulfill these initiatives. CDAC was pleased with the success of the reciprocal agreements that have been finalized with the United States, Australia, New Zealand and Ireland.

Dr. Rihal reported that stakeholders will be consulted for CDAC's strategic planning in 2018.

It was reported that the fee for dentistry in 2017 will be \$20.53 per member.

15.5 National Dental Examining Board of Canada (NDEB)

A written report from NDEB was provided in the CDRAF Board meeting materials.

Dr. Jack Gerrow, Registrar/Executive Director of NDEB, presented the report. He provided an overview of NDEB, including:

- mandate, mission and vision;
- the various pathways for NDEB certification;
- reporting on the equivalency process applicants and results.

It was reported that since 2010 and up until September 30, 2016, there have been 7,991 paid applicants.

Dr. Gerrow stated that as a third-party provider, NDEB works collaboratively with each dental regulatory authority (DRA). Each DRA has one representative on the NDEB Board. DRAs are also requested to recommend dentists for appointment as NDEB examiners (usually 20 from each province), as well as being invited to attend workshops and meetings and to observe examinations.

NDEB is pleased to assist DRAs in providing information to Fairness Commissioners, responding to complaints from participants and administering examinations and/or assessments on their behalf. It was noted that this is very helpful for members who have been out of practice for several years.

Dr. Gerrow asked CDRAF to give consideration to the following:

1. Do DRAs want NDEB to implement a language proficiency requirement?

It was noted that in 2010 CDRAF did not wish to have this, but given the new Citizenship and Immigration Canada express entry requirements for both English and French, this may require reconsideration. Dr. Gerrow reported that NDEB will be bringing options to CDRAF for its review.

2. Do the DRAs want to direct NDEB to consider rejecting applicants from identified countries based on: minimum number of years of education; requirement for clinical experience in the program; and known corruption in universities in country?

Dr. Gerrow stated that there is no change to the minimum number of years of education and the clinical experience and corruption are difficult to monitor. However, NDEB requires direction from CDRAF in this regard.

3. Does CDRAF want NDEB to continue to accept different required documents for graduates of Canadian programs? CDRAF was asked to confirm that NDEB continue with the current requirements.
4. Does CDRAF want to lead the process in producing a revised competency document? NDEB requested that CDRAF take the lead in this initiative.
5. Does CDRAF want the NDEB to create a central electronic document repository for all international graduates?

Dr. Legault advised that the CDRAF Management Group would review and discuss the requests from NDEB and report back.

It was reported that NDEB has a budget deficit. NDEB has started to do assessments twice a year which has proved to be costly. In addition, NDEB has been served with a judicial review for an applicant who failed the clinical skills examination three times at a cost of \$100,000 in fees. Dr. Gerrow advised that it is likely that NDEB fees will have to be increased to help cover these costs.

Dr. Rinehart thanked Dr. Gerrow for his comprehensive presentation.

15.6 Royal College of Dentists of Canada (RCDC)

A written report from RCDC was provided to the CDRAF Board in its meeting materials.

Dr. Chris Robinson, President of RCDC, made a presentation to the CDRAF Board. He reported on the collaboration between RCDC and DRAs to fulfill the mandate of serving the interest of public protection. He reviewed the nine dental specialty examination results for Canadian, U.S. and international candidates from 2012 to 2016.

Dr. Robinson added that the RCDC Strategic Plan for 2015-2018 was developed and circulated to stakeholders in June 2016. Valuable feedback was received and RCDC will try to implement the suggestions offered.

He reported that transparency, accountability and collaboration are key topics that RCDC is trying to communicate both internally and externally.

He added that RCDC appreciates the active stakeholder engagement on governance, for example, changing the Examinations Committee to an Education

Committee. Dr. Robinson reviewed the revised RCDC governance structure. As reported earlier in the meeting, there have been recent meetings between RCDC and CDRAF to discuss governance concerns and the next meeting scheduled for November 20, 2016 in Ottawa will be held to draft a written third-party agreement for DRAs and RCDC.

Some of the initiatives that RCDC will undertake in the near future will be to review and refine its documentation.

15.7 Royal Canadian Dental Corps (RCDC)

At his request, Colonel Dwayne Lemon addressed the CDRAF Board on activities and responsibility in the Royal Canadian Dental Corps. He has replaced Colonel Kevin Goheen as the Chief Dental Officer of RCDC, responsible for the strategic future and implementation of operations, policies and procedures at RCDC.

16. ASSOCIATION OF CANADIAN FACULTIES OF DENTISTRY (ACFD) – PGY1

Dr. Allison made a PowerPoint presentation to provide further information on the proposed PGY-1 program. It was reported that CDRAF was invited to work collaboratively with ACFD and form a working group to prepare a literature review of the subject, develop and evaluate a pilot PGY1 project and investigate resources necessary to develop a PGY1 project, such as staffing and financial resources and physical facilities. It was suggested that the working group be funded 50/50 by both organizations.

The CDRAF Board suggested that CDAC and NDEB also be included in the working group and that the costs be shared amongst the four organizations and Dr. Allison was agreeable to this.

Dr. Prestie reported on the research done in Saskatchewan on a PGY1 program. It was agreed that it might be beneficial to ask Dr. Bernie White to be the CDRAF representative on the working group for this initiative. Dr. Legault advised that the CDRAF Management Group will add this to its agenda for the next meeting. In the meantime, she would contact Dr. White to find out his availability and interest in this appointment.

17. CDRAF BOARD – NEXT MEETINGS

Dr. Legault reminded the CDRAF Board that the Spring meeting will be held in Ottawa on Saturday, April 22, 2017. The Fall meeting will be held on Friday,

October 13 and Saturday, October 14, 2017 and there was a discussion on location for the meeting.

There were mixed suggestions. Although it was agreed that Toronto or Montreal were convenient cities for most people across the country to access, some also liked having the meetings held in different provinces each year.

It was agreed that the CDRAF Management Group will discuss and determine the location at its next meeting and inform the CDRAF Board of its decision.

18. CORRESPONDENCE FOR INFORMATION

There was no discussion on the correspondence provided for information.

19. OTHER BUSINESS

19.1 Electronic Health Records

Dr. Thompson raised this issue for discussion.

20. ADJOURNMENT

Dr. Legault reported that this meeting was the last meeting for Dr. Rinehart in his role as President. The CDRAF Board thanked him for his leadership and contributions during his term as President.

Dr. Rinehart concluded the meeting by thanking the College of Dental Surgeons of British Columbia for its hospitality. He also thanked Dr. Legault, support staff, the New Brunswick Dental Society and the CDRAF Management Group for its support over the past two years.

There being no further business, the meeting was adjourned at 3:15 p.m.

MOTION: Tobias/Segal

THAT the CDRAF Board meeting of October 14, 2016 be adjourned.

CARRIED
(Unanimously)