

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, August 19, 2022

L'Ordre des dentistes du Québec, 800 René-Lévesque Ouest, Suite 1640,
Montreal, QC

(and via Zoom videoconference)

A meeting of the CDRAF Board of Directors took place on Friday, August 19, 2022 at 9:00 a.m. EDT.

PARTICIPANTS:

Dr. Maurice Coady, Registrar, Dental Council of Prince Edward Island
Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and
College

Ms. Caroline Daoust, Directrice générale et secrétaire, (CDRAF Chair), L'Ordre
des dentistes du Québec

Mr. Daniel Faulkner, Registrar and CEO, (CDRAF Vice-Chair), Royal College of
Dental Surgeons of Ontario

*Ms. Andréa Foti, Assistant Registrar, Royal College of Dental Surgeons of
Ontario

Dr. Doug Mackey, Registrar, Provincial Dental Board of Nova Scotia

Dr. Arun Misra, Registrar, (CDRAF Treasurer), Manitoba Dental Association

*Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

*Dr. Gerry Uswak, Registrar, College of Dental Surgeons of Saskatchewan

STAFF:

Dr. Jack Gerrow, CDRAF Executive Director

*Ms. Angie Sherban, CDRAF Executive Assistant

REGRETS:

Dr. Chris Hacker, Registrar, College of Dental Surgeons of British Columbia

Mr. Denis Bourgeois, Registrar, New Brunswick Dental Society

MEMBER REPRESENTATIVES AND REPRESENTATIVES OF OTHER ORGANIZATIONS:

Dr. Shelly Anderson, Chair, Provincial Dental Board of Nova Scotia

Dr. Paul Allison, Executive Director, Association of Canadian Faculties of
Dentistry

Dr. Nancy Auyeung, CDRAF representative

Dr. Izchak Barzilay, Incoming Chair, Board of Directors, Royal College of Dentists of Canada

Dr. Minto Basahti, President, Alberta Dental Association and College

*Dr. Tom Colina, President, Manitoba Dental Association

Dr. Marie Dagenais, Executive Director & Registrar, The National Dental Examining Board of Canada

Mr. Frédéric Duguay, Co-Director, Commission on Dental Accreditation of Canada

Dr. Guy Lafrance, President, L'Ordre des dentistes du Québec

Dr. Carolyn Mason, Chair, Board of Directors, Royal College of Dentists of Canada

Dr. Debora Matthews, Chair, Commission on Dental Accreditation of Canada

Colonel Jean-Pierre Picard, Royal Canadian Dental Corps.

Dr. James Taylor, Chief Dental Officer of Canada

*Dr. Sandy Venditti, President, Royal College of Dental Surgeons of Ontario

*Attended virtually.

1. CALL TO ORDER

The Chair, Ms. Daoust, welcomed everyone and called the meeting to order at 9:00 a.m. EDT. Board members and guests were invited to make introductions.

2. APPROVAL OF AGENDA

Mr. Faulkner asked to add OpenCare to the agenda under New Business.

Ms. Daoust stated that the CDRAF Board would move *in-camera* at the end of the meeting to discuss the items on Specialty Assessment and CDAC Governance.

The agenda was approved, as amended.

MOTION #1: Croutze/Mackey

THAT the agenda of the meeting of August 19, 2022 be approved, as amended.

CARRIED
(Unanimously)

3. MINUTES OF PREVIOUS MEETING

The CDRAF Board was provided with minutes from the meeting of April 22, 2022 for information. There was no further discussion.

MOTION: Croutze/Coady

THAT the minutes of the CDRAF Board meeting of April 22, 2022 be approved, as circulated.

CARRIED
(Unanimously)

4. BUSINESS ARISING

4.1 National Competency Standards for General Dentists

The CDRAF Board was provided with feedback received in response to the stakeholder consultation. Ms. Daoust advised that the CDRAF Working Group on National Competency Standards has not yet had an opportunity to review the responses. A meeting will be arranged in the Fall and a report provided at the CDRAF Board meeting in October.

Dr. Gerrow commented that there was diverse feedback received. After the CDRAF Board agrees to the document, other organizations, including the DRAs, will be asked to adopt it for inclusion in CDAC's accreditation standards.

4.2 Specialty Recognition in Dental Anaesthesia

The CDRAF Board was provided with feedback in response to the stakeholder consultation regarding the Application for Specialty Recognition in Dental Anaesthesia from the Canadian Academy of Dental Anaesthesia (CADA).

The CDRAF Board will be asked to consider the application during its meeting in October 2022 and determine whether the proposed specialty meets the "Criteria for the Recognition of a New *Specialty*".

The DRAs will determine whether to approve it in their respective jurisdictions. DRAs were asked if their Boards/Councils have discussed or given consideration to this matter.

Alberta: Board will vote, and all members are familiar with the process.

Saskatchewan: Will be discussed and voted on at its next Board meeting in October.

Manitoba: The MDA has referred the matter to a committee of the Board. A by-law amendment is required for specialty recognition. May not be ready for the October Board meeting.

Ontario: In favour.

Quebec: Will be reviewed and discussed by its Board in October. A by-law amendment would be required.

Nova Scotia: It was presented to the Board in May for discussion in September. Regardless of adoption, NS sedation standards are paramount.

Prince Edward Island: The Board has agreed to it - new legislation is being introduced which may result in changes.

Newfoundland & Labrador: The Board has accepted the application, in principle. Will move forward as it has to go into legislation.

Mr. Faulkner asked the CDRAF Board members how each jurisdiction will make their final decisions using the four domains of criteria in the process. Mr. Faulkner and Dr. Gerrow will prepare a template for DRAs to show results of their deliberations in completing their analyses. The information will be included in the resources for the October Board meeting to assist the Board in its final decision.

4.3 National Assessment of Dental Specialists

Ms. Daoust referred the CDRAF Board to communication from NDEB and RCDC to CDRAF relating to the proposal for a certification process for dental specialists in Canada. She introduced Dr. Mason and Dr. Barzilay from RCDC. Dr. Mason advised that her term as Chair would end on September 23.

Dr. Mason reiterated that RCDC is of the view that assessment of dental specialists serves the public interest and safety of patients. RCDC is willing to assist in the process where possible. She reviewed the proposal dated August 9, 2022 for 2024 and beyond and highlighted the following:

1. NDEB and RCDC will collaborate during a transition period within the confines of an official agreement. NDEB may provide guidance and/or

- direction with training, content development, examination development and translation.
2. A Director of Examinations (dental specialist) would need to be hired with experience in examination development and knowledge of psychometric principles. Dr. Mason advised that it may take some time to fill this role and it would be undertaken by an executive search firm. It is anticipated that the role will be filled by 2023.
 3. An external firm specializing in Psychometric Services, or a Psychometric Consultant will be engaged on contract.
 4. RCDC is committed to equity and fairness and the NDSE would be offered on a cost-recovery basis.
 5. The RCDC Council/Board of Directors would strike a standing committee in early 2023, and its mandate would be to oversee the administration of NDSE. The committee may be comprised of members of RCDC, together with representatives from NDEB and/or DRAs and other invited stakeholders. Dr. Mason confirmed that there would be a public member on the committee. The Committee would make recommendations to the Board re the assessment.
 6. NDSE would be administered twice a year, in the Spring and in the Fall and would be available in English and in French. An agreement would be entered into with the L'Ordre des dentistes du Québec for the approval of dental specialists to develop and review the French content.
 7. To help offset some of the preliminary costs, such as the transition from the NDEB to RCDC and the development of the competency profiles and the blueprint, RCDC Fellows and Members in 2022 and 2023 would be asked to donate towards a specific and independent fund.

Dr. Mason stated that before RCDC can proceed with the work required, RCDC is requesting a letter from the DRAs approving, in principle, what is being proposed. Once agreement is received in writing from the DRAs, RCDC and NDEB can start to develop a formal agreement between the two parties and start the hiring process for a Director of Examinations.

Dr. Mason and Dr. Barzilay clarified some content in the proposal, and the CDRAF Board thanked them for attending. Dr. Mason agreed to provide Ms. Daoust with a copy of the proposal in French.

At the end of the meeting, the CDRAF Board met *in-camera* for further discussion.

4.4 CDAC Governance

Ms. Daoust thanked Mr. Duguay for his presentation on CDAC's transition to independence during the CEO/Registrars meeting in Halifax, NS on July 6, 2022. Mr. Duguay presented a modified version of the presentation and answered questions from the CDRAF Board. Key recommendations from the Governance Review Steering Committee are:

1. An 11-member Board with representatives from stakeholders.
2. A new operating model that will include a separate Standards Review Committee and four Accreditation Review Committees.
3. A change in practice to share accreditation review reports with DRAs.
4. A new funding model of 5-year commitments from DRAs and examining Boards. This would allow for more efficient budgeting and to allow for a reserve fund for future growth.
5. Education program costs.
6. The Board would be comprised of:
 - a. A Chair and a Vice-Chair
 - b. 3 educators
 - c. 3 DRAs
 - d. 3 examining Boards
 - e. 1 hospital facility and internships
 - f. 1 public member
7. There will be more administrative costs required, for example, IT and support, website development and maintenance, legal and accounting services, additional staff, as required.
8. The independent CDAC would require meetings more frequently.

There was a full discussion and Mr. Duguay was asked several questions about the new governance and funding models.

Mr. Duguay was asked a question regarding the accreditation standards. He advised that they had to be removed from the website due to copyright issues, but are available on request. Dr. Matthews stated it is hoped that all feedback from the stakeholders will be received by the end of September 2022.

Ms. Daoust thanked Mr. Duguay and Dr. Matthews for attending and for the informative presentation.

At the end of the meeting, the CDRAF Board met *in-camera* for further discussion.

4.5 CDRAF Strategic Plan

Dr. Gerrow reported that the CDRAF Board had a productive meeting on August 18, 2022 and drafted a strategic plan for 2023-2026. A final document will be brought to the CDRAF Board meeting in October for approval.

5. **FINANCIAL**

Dr. Misra presented the Treasurer's report. He reported that a surplus of \$20,000 is expected at the end of 2022.

The proposed operating fee for 2023 is \$12.00, an increase from \$11.00 this year. This increase will offset the current high inflationary environment, provide additional funds into the Restricted Fund Balance per the Policy on Internally Restricted Net Assets, and prepare for a potential increase of in-person internal and external meetings.

There were no questions raised on the draft budget proposed for 2023.

MOTION (a): **Misra/Croutze**

THAT a fee of \$12.00 per dentist per province for 2023 be approved.

CARRIED
(Unanimously)

MOTION (b): **Misra/Coady**

THAT the 2023 CDRAF Operating Budget be approved, as circulated.

CARRIED
(Unanimously)

A question was raised about whether the budget for 2023 will allow for some of the work needed for the strategic plan. It was agreed to take this into consideration when planning future budgets for 2024 and 2025.

6. COVID-19 UPDATES

Alberta: Since last summer, Alberta has returned to following IPAC standards. Masking no longer required, but most members continue this practice.

Manitoba: An internal guidance was developed. Mandatory masking. A separate committee on IPAC guidelines and disseminated to the membership.

Saskatchewan: Interim guidelines have not changed since last year. Followed provincial directives. Masking is optional. N-95 exchange program has been scaled down. Biggest concern by the membership is screening.

Ontario: Modified guidance for members. Try to normalize as much as possible. Recently removed closed operatories unless patient is COVID positive, reduced some N-95 requirements, removed fallow times. Rely on IPAC guidelines. Ongoing collaboration with other oral health colleges in Ontario.

Quebec: Almost back to normal, new guidelines on infection control to go to members in September. Government is looking to make permanent permission for dentists to screen and vaccinate for all public health diseases.

Nova Scotia: A ministerial order to have COVID vaccines administered by dentists for a limited time – now an over-abundance of users. COVID guidelines updated – maintain masking in dental and medical clinics. New infection control guidelines will be approved this Fall, with recommendations from WHO and Public Health, collaborative with oral health providers.

Prince Edward Island: Infection control guidelines are not as robust as other jurisdictions, relaxed fallow times, masks are mandatory. Mandatory vaccinations required for health care providers. Almost back to normal.

Newfoundland & Labrador: No changes since September 2021. No complaints from the public. People have learned a lot from pandemic and are more cautious.

ACFD: Schools are back to normal.

Royal Canadian Dental Corps: Guidelines aligned with Ontario. All dentists continue to be vaccinated, as required.

7. CDRAF REPRESENTATIVES AND OBSERVERS AT EXTERNAL MEETINGS

A meeting schedule for the remainder of 2022 was provided for information. Stakeholders were asked to provide dates for 2023 meetings when available.

Dr. Gerrow asked Dr. Mason if CDRAF could be invited to the RCDC Board meeting and she agreed. The meeting will be held in Toronto during the weekend of September 22. It was agreed that Dr. Gerrow, Ms. Daoust and Mr. Faulkner would attend the meeting, if available.

8. CDRAF BY-LAWS

A copy of the CDRAF By-Laws was provided to the CDRAF Board for information.

9. OTHER BUSINESS

9.1 Radiology Services Provided Remotely

Dr. Croutze requested this item be added to the agenda for discussion.

There was discussion on individuals registered in one province but who provide dental services in several provinces, specifically oral and maxillofacial radiologists. There was discussion on concerns with conduct issues and how complaints would be managed.

It was agreed to add this as an agenda item for the CDRAF Board meeting in October. DRAs were asked to propose questions for the discussion that could be included in the resources.

9.2 OpenCare

Mr. Faulkner asked for this item to be added for discussion.

He reported that he has learned of a network-based technical solution, OpenCare, that offers to assist patients in finding a dentist. Dentists sign up and patients go to a website to find a dentist. One of the questions

asked of patients is if they have government-funded insurance. If a patient answers 'yes' to the question, they are informed that they are not eligible.

The RCDSO is looking into how to respond to this organization regarding this discrimination issue. Mr. Faulkner asked if other DRAs have experienced a similar issue with OpenCare or any other organization. He offered to share a copy of his response with DRAs.

It was reported that a similar issue was experienced in Alberta with SunLife and the CDSA communicated with all dentists to remind them they were contravening the Code of Ethics.

10. NEXT MEETING

The CDRAF Board and Members' Meetings will be held on Thursday, October 13, 2022 virtually.

11. PROPOSED MEETING DATES FOR 2023

The following dates were agreed for CDRAF Board meetings in 2023:

Thursday, February 16, 2023

This meeting will be held virtually.

Saturday, June 17, 2023

It was proposed that a meeting be held in June instead of April to coincide with the College of Dental Surgeons of Alberta Wellness Summit being held in-person/hybrid in Calgary.

Thursday, August 17 (all day) and Friday, August 18, 2022 (a.m.)

This meeting will be held in-person/hybrid in Toronto.

Thursday, October 19, 2023

This meeting will be held virtually.

12. CORRESPONDENCE – FOR INFORMATION

12.1 The CDRAF Board was provided with the following news articles:

- "Ontario health minister looks to accredit international nurses faster amid closures";

- “Ontario regulatory colleges have 2 weeks to find ways to register foreign-trained nurses, doctors faster”;
- “Ford vows to fast-track foreign-trained nurses to ease hospital crisis”.

There was brief discussion on the Federal Dental Plan. Dr. Taylor asked DRAs to keep him apprised of any progress within their jurisdictions in this regard.

12.2 Foreign Credential Recognition Program (FCRP)

Dr. Gerrow reported on the virtual meeting he attended on June 15, 2022, hosted by Employment and Social Development Canada/Government of Canada, on Foreign Credential Recognition Program (FCRP). The meeting covered challenges and barriers for internationally-trained health professionals. Dr. Gerrow undertook to provide a copy of the slides from that presentation to attendees at the CDRAF meeting.

There was discussion on safely credentialing international students. Dr. Gerrow undertook to draft a project plan that would include other stakeholders, i.e. ACFD, NDEB and CDAC. This would require funding from FCRP.

It was agreed to form a working group, comprised of the stakeholders (NDEB, ACFD and CDAC) to review certification processes for graduates of International Dental Programs and determine if other pathways are possible. Dr. Gerrow will draft Terms of Reference.

13. **ADJOURNMENT**

There being no further discussion in open session, the meeting was moved *in-camera* for confidential discussion at 12:20 pm. All representatives of other organizations left the meeting.

MOTION: Daoust/Faulkner

THAT the CDRAF Board meeting be moved *in-camera* for discussion of a confidential nature.

CARRIED
(Unanimously)

There being no further business, the meeting was adjourned at 12:30 p.m.