

# CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

## MINUTES OF MEMBERS MEETING

Thursday, October 13, 2022

Via Zoom videoconference

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A meeting of the CDRAF Members took place on Thursday, October 13, 2022 at 11:00 a.m. EDT.

### **MEMBERS:**

(\*Voting member)

#### Alberta:

- \*Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College
- Dr. Minto Basahti, Past-President, Alberta Dental Association and College

#### Manitoba:

- \*Dr. Arun Misra, Registrar, Manitoba Dental Association
- Dr. Tom Colina, President, Manitoba Dental Association

#### Ontario:

- Mr. Daniel Faulkner, Registrar, (CDRAF Vice-Chair) Royal College of Dental Surgeons of Ontario
- Ms. Andréa Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario
- \*Dr. Sandy Venditti, President, Royal College of Dental Surgeons of Ontario

#### Quebec:

- \*Ms. Caroline Daoust, Directrice générale et secrétaire, (CDRAF Chair), L'Ordre des dentistes du Québec
- Dr. Guy LaFrance, President, L'Ordre des dentistes du Québec

#### New Brunswick:

- \*Dr. Joy Carmichael, Past-President, New Brunswick Dental Society
- Mr. Denis Bourgeois, Registrar, New Brunswick Dental Society

Nova Scotia:

- \*Dr. Doug Mackey, Registrar, Provincial Dental Board of Nova Scotia
- Dr. Shelly Anderson, Chair, Provincial Dental Board of Nova Scotia

Newfoundland and Labrador:

- \*Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

**STAFF:**

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

**REGRETS:**

Dr. Maurice Coady, Registrar, Dental Council of Prince Edward Island

Dr. Chris Hacker, Registrar, British Columbia College of Oral Health Professionals

Dr. Gerry Uswak, Registrar, College of Dental Surgeons of Saskatchewan

**MEMBER REPRESENTATIVES AND REPRESENTATIVES OF OTHER ORGANIZATIONS:**

Dr. Paul Allison, Executive Director, Association of Canadian Faculties of Dentistry

Dr. Nancy Auyeung, CDRAF representative to CDAC

Dr. Izchak Barzilay, Chair, Royal College of Dentists of Canada

Ms. Lee Callan, Co-Director, Commission on Dental Accreditation of Canada

Dr. Marie Dagenais, Registrar/Executive Director, National Dental Examining Board of Canada

Mr. Frédéric Duguay, Director, Commission on Dental Accreditation of Canada

Ms. Karyn Leslie, Regulatory Affairs Officer, Government of Yukon

Dr. Carolyn Mason, Past-Chair, Royal College of Dentists of Canada

Dr. Debora Matthews, President, Commission on Dental Accreditation of Canada

Ms. Amandine Perdabet, General Manager, Royal College of Dentists of Canada

Dr. Maneesh Sharma, President, Canadian Dental Specialties Association

Dr. Benoit Soucy, Director, Clinical and Scientific Affairs, Canadian Dental Association

Dr. James Taylor, Chief Dental Officer of Canada

**1. CALL TO ORDER**

Ms. Daoust called the meeting to order at 11:00 am EDT. She presented a

Land Acknowledgement and recognized the traditional lands of Indigenous people.

Ms. Daoust invited Board members, member representatives and representatives of other organizations to introduce themselves and welcomed them to the meeting.

**2. APPROVAL OF AGENDA**

There were no revisions made to the agenda circulated.

**MOTION: Misra/Mackey**

**THAT the agenda of the meeting of October 13, 2022 be approved, as circulated.**

**CARRIED**  
*(Unanimously)*

**3. REVIEW OF MINUTES**

The minutes of the CDRAF Members' Representatives meeting of October 15, 2021 were previously circulated and approved electronically, and were provided for information.

Copies of approved minutes of CDRAF Board meetings were provided to the Members for information. There was no discussion on the following minutes:

- October 15, 2021
- February 28, 2022
- April 22, 2022
- August 19, 2022 (draft)

**4. REPORT FROM BOARD OF DIRECTORS**

Ms. Daoust presented the Report from the Board of Directors. There were no questions on the report.

She advised that Health Canada sent dental regulators an invitation to attend a Canada Dental Benefit Technical briefing on October 25 and 26. She reminded members to contact Health Canada directly with their contact information if they wished to participate in the briefing.

Dr. Gerrow reported that he was invited by the Bristol Dental School at Bristol University, UK, to discuss accreditation in Canada and reciprocal agreements with Ireland, Australia and New Zealand. He had preliminary discussions with the Manager of Curricula Review and Development and there may be follow-up questions. Dr. Gerrow recommended that the General Dental Council contact the Commission on Dental Accreditation of Canada for further information on reciprocal agreements.

## **5. CDRAF STRATEGIC PLAN**

Dr. Gerrow reported that the CDRAF Board met in Montreal on August 18, 2022 for a full-day session to develop the strategic plan for 2023-2026. He reported that following a fulsome discussion, a draft plan was developed and would be reported on at the CDRAF Board meeting (following the CDRAF Members' meeting) and discussed whether stakeholder consultation will be required before final approval.

## **6. FINANCE**

### (a) Treasurer's Report

Dr. Misra presented the report. He stated that at the CDRAF Board meeting of August 19, 2022, the Board approved an operating fee for 2023 of \$12.00 per member. The increase will offset the current inflationary environment, while providing a small amount of additional funds for the Restricted Fund and prepare for a potential increase of in-person internal and external meetings.

A copy of the Policy on Internally Restricted Net Assets was provided for information.

### (b) Financial Statements, December 31, 2021

The CDRAF financial statements, as at December 31, 2021, approved by the CDRAF Board in April, were provided for information.

### (c) Budget 2023

The CDRAF budget for 2023, approved by the CDRAF Board in August, was provided for information.

## 7. REPORTS

### 7.1 The National Dental Examining Board of Canada (NDEB)

Dr. Dagenais provided a written report for the Members and highlighted some of the key items.

- There were delays in delivery of the first virtual OSCE examination, but implementation is anticipated for March 2023.
- Prometric is not able to provide sufficient seating, but a new third-party technology company has been engaged to offer the exams in hotels and convention centres across the country.

### 7.2 Association of Canadian Faculties of Dentistry (ACFD)

Dr. Allison presented the ACFD written report and highlighted some of the activities.

- There are ongoing discussions re CDAC's governance and finance proposal.
- Implications for the dental schools of the new Federal dental program.

### 7.3 Commission on Dental Accreditation of Canada (CDAC)

Dr. Matthews presented the written report on the activities of CDAC.

- All accreditation survey visits postponed in 2020 were rescheduled and were completed virtually in 2021.
- A final report of the Governance Review Standing Committee (GRSC) will be presented to CDAC at its Annual General Meeting on November 14, 2022. Stakeholders have been asked to submit nominees for the various CDAC committees.

### 7.4 Office of the Chief Dental Officer of Canada (OCDOC)

Dr. Taylor reviewed the written Annual Report of the OCDOC from April 2021.

- Continue work with Health Canada on the Canadian Health Measures Survey.
- OCDOC commissioned a major project with the University of Toronto to undertake an Environmental Scan of Publicly Financed Dental Care in Canada, in collaboration with the 13 Provincial/Territorial Dental Directors.

### 7.5 Royal College of Dentists of Canada (RCDC)

Dr. Mason presented the written report from RCDC.

- The 2022 administration of the Fellowship Examination took place in May and June 2022.
- RCDC will work with NDEB for the administration of NDSE for 2024.
- A proposal has been presented to CDRAF for review and approval.

#### 7.6 Canadian Dental Association (CDA)

Dr. Soucy presented a written report from April 2021-April 2022. He reported that since April 2022, there has been a shift in priorities from the management of COVID to the Federal Dental Plan.

#### 7.7 Canadian Dental Specialties Association (CDSA)

Dr. Sharma presented a written report on CDSA activities.

- CDSA supports the delivery of NDSE by RCDC.
- Continue dialogue with CDSPI regarding retired members' malpractice insurance.
- There has been a vigorous debate regarding a national specialty in dental anaesthesia, but no consensus amongst members. Each specialty organization was directed to provide their own comments.

### 8. **ELECTION OF DIRECTORS 2022-2023**

The slate of CDRAF Directors for 2022-2023 was presented as follows:

Chris Hacker	British Columbia
Randall Croutze	Alberta
Gerry Uswak	Saskatchewan
Arun Misra	Manitoba
Daniel Faulkner	Ontario
Caroline Daoust	Québec
Denis Bourgeois	New Brunswick
Douglas Mackey	Nova Scotia
Maurice Coady	Prince Edward Island
Paul O'Brien	Newfoundland and Labrador

**MOTION: Venditti/Carmichael**

**THAT the slate of directors for 2022-2023 be accepted, as presented.**

**CARRIED**  
*(Unanimously)*

**9. NEXT MEETINGS - 2023**

The next meeting of Members is scheduled for Thursday, October 19, 2023 at 11:00 a.m. EST (virtual).

The dates of CDRAF Board meeting in 2023 are as follows:

- Thursday, February 16, 2023 (virtual)
- Saturday, June 17, 2023 (in-person in Calgary)  
Thursday, August 17 and Friday, August 18, 2023 (in-person in Toronto)
- Thursday, October 19, 2022 (virtual)

Dr. Gerrow remarked that the meetings in February and October are currently scheduled on a Thursday, but they may be moved to be held on a Friday to accommodate Board members' schedules. He would advise the Board if these dates change.

**10. CORRESPONDENCE**

There was no correspondence included for this meeting.

**11. ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:50 a.m.