

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEMBERS' REPRESENTATIVES MEETING

Friday, October 16, 2020
Via Zoom videoconference

A meeting of the CDRAF Members' Representatives took place on Friday, October 16, 2020 at 11:00 a.m. EDT.

MEMBERS:

(*Voting member)

British Columbia:

- *Dr. Chris Hacker, Registrar, College of Dental Surgeons of British Columbia

Alberta:

- *Dr. Mintoo Basahti, President-Elect, Alberta Dental Association and College
- Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College
- *Dr. Bruce Yaholnitsky, President, Alberta Dental Association & College

Saskatchewan:

- *Dr. Mitch Taillon, Associate Registrar, College of Dental Surgeons of Saskatchewan

Manitoba:

- Dr. Arun Misra, Acting Registrar, Manitoba Dental Association
- *Dr. Christopher Cottick, Vice-President, Manitoba Dental Association
- *Dr. Marc Mollot, President, Manitoba Dental Association
- Mr. Rafi Mohammed, Executive Director, Manitoba Dental Association

Ontario:

- Mr. Daniel Faulkner, Registrar, Royal College of Dental Surgeons of Ontario
- Ms. Andréa Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario

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- *Dr. Benjamin Lin, Vice-President, Royal College of Dental Surgeons of Ontario
- *Dr. Flavio Turchet, President, Royal College of Dental Surgeons of Ontario
- *Dr. Sandy Venditti, Council member, Royal College of Dental Surgeons of Ontario

Quebec:

- *Ms. Caroline Daoust, Directrice générale et secrétaire, (CDRAF Treasurer), L'Ordre des dentistes du Québec
- *Dr. Guy LaFrance, President, L'Ordre des dentistes du Québec

New Brunswick:

- *Dr. Joy Carmichael, Chair, New Brunswick Dental Society
- Mr. Dan Leger, Registrar, (CDRAF Chair) New Brunswick Dental Society

Nova Scotia:

- *Dr. Dan Albert, Chair, Provincial Dental Board of Nova Scotia
- Dr. Martin Gillis, Registrar, Provincial Dental Board of Nova Scotia

Prince Edward Island:

- *Dr. Maurice Coady, Registrar, (CDRAF Vice-Chair), Dental Council of Prince Edward Island

Newfoundland and Labrador:

- *Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

STAFF:

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

OBSERVERS:

Dr. Nancy Auyeung, CDRAF representative to CDAC

Dr. Marie Dagenais, Registrar/Executive Director, National Dental Examining Board of Canada

Dr. Andrea Esteves, President, Association of Canadian Faculties of Dentistry

Dr. Dennis Fuchs, President, National Dental Examining Board of Canada

Dr. Sandy Mutchmor, Canadian Dental Association

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Colonel Jean-Pierre Picard, Royal Canadian Dental Corps.

Dr. Carlos Quinonez, President, Canadian Dental Specialties Association

Dr. Amarjit Rihal, Chair, Commission on Dental Accreditation of Canada

Dr. James Taylor, Chief Dental Officer of Canada

Samantha Van Genne, Registrar, Professional Licensing, Government of Northwest Territories

1. CALL TO ORDER

The Chair, Mr. Leger, called the meeting to order at 11:00 a.m. He acknowledged the dedication and commitment of past Registrars, Irwin Fefergrad (Ontario), Patti Ling (Manitoba) and Bernie White (Saskatchewan) who retired over the past year. He welcomed Dan Faulkner (Ontario), Arun Misra (Manitoba) and Mitch Taillon (Saskatchewan) who have assumed the position of Registrar in those provinces.

2. APPROVAL OF AGENDA

The agenda was approved, as circulated.

MOTION #1: Turchet/Daoust

THAT the agenda of the meeting of October 16, 2020 be approved, as amended.

CARRIED
(Unanimously)

3. REVIEW OF MINUTES

The minutes of the CDRAF Members' Representatives meeting of October 18, 2019 were previously circulated and approved electronically. The minutes were provided for information.

Copies of the approved minutes of the following CDRAF Board meetings were provided to the Members' Representatives for information. There was no discussion on the following minutes.

- October 18, 2019
- January 20, 2020
- April 22, 2020
- August 20, 2020

4. REPORT FROM BOARD OF DIRECTORS

The Members' Representatives were provided with a written report of the CDRAF's activities over the past years. There were no questions raised on the report.

Mr. Leger commented how collaborative the dental regulatory authorities (DRAs) have been during the challenging times of the pandemic.

5. STRATEGIC PLAN

Mr. Leger reported that the CDRAF Board had hoped to work towards a new strategic plan for the coming years. However, meetings in person have been put on hold because of the global pandemic and this initiative has been deferred.

6. FINANCE

As Treasurer, Ms. Daoust presented the Treasurer's Report, together with the draft budget for 2021. She advised that absent the in-person meetings in 2020, there was significant savings in expenses, resulting in a reduced operating fee for 2021. A small surplus (approximately \$10,000) is expected by the end of this year.

At the 2019 meeting, the fee for 2021 was anticipated to be \$12.00 per person per province. Assuming that meetings will continue to be held virtually in 2021, Ms. Daoust stated that the revised fee would be \$10.00 per person per province. As more activities are probable in 2021, there will need to be an increase in the fee to \$12.00 per member per province in 2022.

Dr. Gerrow reminded the meeting that the Treasurer for the coming year would be Dan Faulkner. He and Mr. Faulkner will work on the budget starting in June for presentation to the CDRAF Board in August next year.

Mr. Leger thanked Ms. Daoust for her contributions over the past year as Treasurer.

The Members' Representatives were provided with copies of the audited financial statements for December 31, 2019 and the Internally Restricted Net Asset Policy for information.

7. CDRAF BY-LAW REVIEW

Mr. Leger referred the Members' Representatives to the briefing note appended to the draft CDRAF By-Laws for review.

Dr Gerrow stated that, following an in-depth discussion during the August CDRAF Board Meeting, he was directed to engage legal assistance to prepare draft By-Laws that would include the concepts identified during that meeting. He engaged Mr. Lampros Stougiannos of Dentons LLP, Ottawa for this initiative.

An initial draft was provided to the CDRAF Registrars in a meeting on October 8, 2020 and further suggestions to the document were raised.

Considering the Registrars' comments, a further draft (and red-lined version) was prepared and provided to the Members' Representatives for its review and approval.

Each province was invited to comment on the revised document. The revised By-laws were unanimously adopted, as circulated.

MOTION: Hacker/Taillon

THAT the CDRAF Members' Representatives approve the CDRAF By-Laws, as presented.

CARRIED
(Unanimously)

Dr. Gerrow undertook to work with Dentons LLP to file the approved by-laws with Corporations Canada.

8. REPORTS

8.1 The National Dental Examining Board of Canada (NDEB)

Dr. Stefan Haas-Jean, Chair of the NDEB Examinations Committee, gave a PowerPoint presentation entitled: "The Future of the Equivalency Process". [A copy of his presentation was forwarded to all participants for information following the meeting.]

Some highlights from his presentation included:

- The project was started in 2015 with a practice analysis survey to assist NDEB in building blueprints.
- In order to be eligible for the ACS, candidates must pass the ACJ. ACS is the most challenging assessment and most litigious.
- In the revised process it is proposed that there be unlimited attempts for ACS within a 5-year period.
- Skills, not currently tested will be included.
- A NDEB testing facility for the ACS will be built in Ottawa. This will allow assessments to take place year-round. This facility will replace the two yearly assessments that currently take place in Faculties of Dentistry.
- No revisions will be made to the AFK.
- An OSCE component will allow testing of KSAs not currently tested in the ACS or other examinations in the Equivalency Process.
- The new ACS model will allow more participants to take the exam year-round in a less stressful environment.
- It will be beneficial for NDEB as it will have more control, and will eliminate travelling for staff.
- NDEB by-laws will be updated to accommodate the revisions.

It was noted that Fairness Commissioners would likely be satisfied with the new process as it addresses the examination cost factor and increases the limit an examination can be taken.

Mr. Leger thanked Dr. Haas-Jean and Ms. Dagenais for the presentation and confirmed the support and enthusiasm from the DRAs.

8.2 Association of Canadian Faculties of Dentistry (ACFD)

A written report from ACFD was included in the meeting resources. There were no questions raised on the report.

8.3 Commission on Dental Accreditation of Canada (CDAC)

Dr. Rihal, President of CDAC, gave an oral report on the activities of CDAC. Some highlights included:

- Interviews have been completed with the accreditation review processes of 168 programs.

- CDAC has met with ACFD to discuss the postponement of the site visits and moving forward.
- A working group has been formed to look at site visits (hybrid model) using technology and virtual visits, although in-person site visits are preferable. If the working group meets before the CDAC's Annual General Meeting on Monday, November 16, 2020, it will bring a recommendation forward for a hybrid model.
- DRAs will be invited as observers to attend the AGM.
- It is anticipated that the timeline of March 2021 is on track for the completion of CDAC as an independent entity.
- There will be a lot of activity and communication with DRAs. They will be asked for opinions on various accreditation models.

Dr. Rihal was thanked for his report.

8.4 Royal Dental Corps of Canada (RCDC)

Colonel Jean-Pierre Picard provided a written report. There were no questions raised.

8.5 Canadian Dental Association (CDA)

A written report from the CDA was provided. There were no questions raised.

8.6 Canadian Dental Specialists Association (CDSA)

Dr. Quinonez asked that more notice be provided to CDSA for future CDRAF meetings.

He advised that CDSA conducted a survey of general dentists across the country to see the relationship with dental specialists and he will keep CDRAF apprised of the findings in the survey.

9. **SLATE OF DIRECTORS**

The slate of directors for 2021-2022 was presented for confirmation:

| | |
|-----------------|------------------|
| Chris Hacker | British Columbia |
| Randall Croutze | Alberta |
| Mitch Taillon | Saskatchewan |

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| Arun Misra | Manitoba |
| Daniel Faulkner | Ontario |
| Caroline Daoust | Quebec |
| Daniel Leger | New Brunswick |
| Martin Gillis | Nova Scotia |
| Maurice Coady | Prince Edward Island |
| Paul O'Brien | Newfoundland & Labrador |

MOTION: Turchet/Coady

THAT the slate of directors for 2020-2021 be accepted, as presented.

CARRIED
(Unanimously)

10. NEXT MEETING

The next CDRAF Members' Representatives meeting will be held on October 15, 2021 (at this time, it is expected to be held virtually)

11. FUTURE BOARD MEETING DATES

Friday, February 5, 2021
Friday, April 23, 2021
Friday, August 20, 2021
Friday, October 15, 2021

(At this time, it is expected that the meetings will be held virtually).

12. CORRESPONDENCE

The following correspondence was included for the CDRAF Members' Representatives' information:

- Canadian Pain Care Forum, Email from Dr. David Mock, September 22, 2020, together with CPCF Agenda, September 18, 2020
- Synopsis of Oral Health Elements of Health Canada Report, Chief Dental Officer of Health, October 2020

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13. ADJOURNMENT

There being no further business, the CDRAF Members' Representatives meeting was adjourned at 12:40 p.m.

AMS:1046824