

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, August 20, 2021
Via Zoom videoconference

A meeting of the CDRAF Board of Directors took place on Friday, August 20, 2021 at 11:00 a.m. EDT.

PARTICIPANTS:

Dr. Maurice Coady, Registrar, (CDRAF Chair), Dental Council of Prince Edward Island

Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College

Ms. Caroline Daoust, Directrice générale et secrétaire, (CDRAF Vice-Chair), L'Ordre des dentistes du Québec

Mr. Daniel Faulkner, Registrar and CEO, (CDRAF Treasurer), Royal College of Dental Surgeons of Ontario

Ms. Andréa Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario

Dr. Curtis Gregoire, Deputy Registrar, Provincial Dental Board of Nova Scotia

Dr. Chris Hacker, Registrar, College of Dental Surgeons of British Columbia

Mr. Dan Leger, Registrar, New Brunswick Dental Society

Dr. Doug Mackey, Registrar, Provincial Dental Board of Nova Scotia

Dr. Arun Misra, Registrar, Manitoba Dental Association

Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

STAFF:

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

REGRETS:

Dr. Gerry Uswak, Registrar, College of Dental Surgeons of Saskatchewan

MEMBER REPRESENTATIVES AND REPRESENTATIVES OF OTHER ORGANIZATIONS:

Dr. Paul Allison, Executive Director, Association of Canadian Faculties of Dentistry

Dr. Nancy Auyeung, CDRAF representative to the Commission on Dental Accreditation of Canada

Dr. Joy Carmichael, Chair, New Brunswick Dental Society

Dr. Christopher Cottick, President, Manitoba Dental Association

Dr. Marie Dagenais, Registrar/Executive Director, National Dental Examining Board of Canada

Colonel Jean-Pierre Picard, Royal Canadian Dental Corps.

Dr. James Richardson, President, National Dental Examining Board of Canada

Dr. Amarjit Rihal, President, Commission on Dental Accreditation of Canada

Dr. Sachin Seth, CDRAF representative, Working Group on National Competency Standards for General Dentists

Dr. Sandy Venditti, President, Royal College of Dental Surgeons of Ontario

Dr. Kevin Walsh, Past-Chair, Provincial Dental Board of Nova Scotia

1. CALL TO ORDER

The Chair, Dr. Coady, welcomed everyone and called the meeting to order at 11:00 a.m. EDT. Board members introduced member representatives.

2. APPROVAL OF AGENDA

The agenda was approved, as circulated

MOTION #1: Croutze/Mackey

THAT the agenda of the meeting of August 20, 2021 be approved, as circulated.

CARRIED
(Unanimously)

3. MINUTES OF PREVIOUS MEETINGS

The CDRAF Board was provided with minutes from the meeting of April 23, 2021 for information. Dr. Coady noted that these minutes were approved by members electronically. There was no further discussion.

4. BUSINESS ARISING

4.1 National Competency Standards for General Dentists

Dr. Coady introduced Dr. Seth, the CDRAF representative on the Working Group tasked with this initiative. Other members of the Working Group include Dr. Carolyn Nguyen (National Dental Examining Board of Canada (NDEB)), Dr. Jim Lai (Association of Canadian Faculties of Dentistry (ACFD)) and Dr. Amarjit Rihal (Commission on Dental Accreditation of Canada (CDAC)).

Dr. Seth reviewed the draft document provided to the CDRAF Board. He explained that the Working Group held several meetings and modified the current KSA document in an effort to create a unified document for use by the CDAC, NDEB, ACFD and the Dental Regulatory Authorities (DRAs). One additional KSA was added (1.3.3.) and sub-tables were added to other KSAs for more specificity. He added that the Working Group requested feedback from the DRAs before proceeding to complete the document to ensure they agree with the format.

Comments received:

1. With recent awareness of the Indigenous Community, culture and humility should be included in the document. Although this would likely not have the same impact in all regions, Dr. Seth undertook to bring this to the attention of the Working Group.
2. Enhance wording to cover Equity, Diversity and Inclusion (EDI), the patient-dentist relationship. Dr. Gerrow asked Dr. Venditti, Ms. Foti and Dr. Hacker to provide wording recommendations for the document.
3. With respect to radiology, it was suggested that the interpretation be made clearer.
4. Under "14. Professionalism and Practice, it was suggested that 'Didactic' be replaced by 'verified' to avoid confusion.

In response to a question, Dr. Gerrow confirmed that the document will be made public when finalized.

The CDRAF Board agreed with the format of the draft document and Dr. Gerrow advised that he would bring the suggestions to the Working Group. Dr. Allison was also in agreement with the draft document so far.

When the draft revisions have been made, the document will be widely circulated for review.

4.2 Commission on Dental Accreditation of Canada (CDAC)

The CDRAF Board was provided with a written report from CDAC for information. Dr. Rihal highlighted the reactivation of the Governance Review Steering Committee (GRSC) that will hold its first meeting in September and is moving ahead in a positive way.

Dr. Rihal added that the legal firm, Denton's, was selected as legal counsel for the GRSC for the process of becoming a separate legal entity and to establish the new governance model. Dr. Arun Misra was appointed Chair of the GRSC.

It was reported that CDAC is anticipated to meet its budget this year.

Going forward, CDAC Board meetings will be moved from November to December. It is expected that the meetings will be a hybrid model.

In 2022, the site visit schedule will allow for 24 visits, as opposed to 43 this year.

Dr. Rihal was agreeable to provide a presentation to the CDRAF Board at a future meeting on the virtual accreditation process.

4.3 CDRAF Strategic Plan 2020-2021

Dr. Gerrow reported that in 2020, the CDRAF Board delayed developing its strategic plan until after the pandemic has ended and meetings could be held in-person again.

However, given that the pandemic is continuing longer than anticipated, the CDRAF Board decided to pursue a short-term plan. As a result, a number of meetings and reviews were done. A copy of the resulting document was provided to the CDRAF Board for review and consideration.

There were no further comments and the revised document was adopted as circulated.

MOTION: Croutze/Daoust

THAT the revised CDRAF Strategic Plan 2020-2021 be accepted, as circulated.

CARRIED
(Unanimously)

5. FINANCIAL

Mr. Faulkner reviewed the briefing note related to the budget for 2022 and the proposed operating fee.

Previously, the Board was considering a fee increase to \$12.00 per member for 2022, but it is proposed that this be delayed until 2023. He asked the Board to consider a fee increase from \$10.00 per member to \$11.00 per member for 2022.

MOTION: Faulkner/Hacker

THAT the CDRAF Board adopts the CDRAF budget for 2022, as presented, and the operating fee of \$11.00 per member.

CARRIED
(Unanimously)

The Policy on Internal Restricted Net Assets was provided for information.

6. COVID-19 – PROVINCIAL UPDATES

Quebec

It was reported that the Québec Government wishes to propose mandatory vaccinations for healthcare workers. ODQ was asked for its opinion and Ms. Daoust stated that it is in favour. Other DRAs were asked if this has been discussed in other jurisdictions.

Nova Scotia

Dr. Mackey noted this issue is being considered by the Chief Medical Officer of Health in Nova Scotia. He expected to have an update later that day and agreed to share any information with the CDRAF Board.

Ontario

Mr. Faulkner reported that in Ontario, the Chief Medical Officer of Health issued a directive for policies regarding vaccinations be put in place for some public hospitals, public health units and some health care practitioners. The directive does not apply to dentists. Ms. Foti offered to share the directive with other DRAs, if requested.

New Brunswick

New Brunswick entered the green phase on August 1, 2021. While the enhanced safety measures implemented during the pandemic are no longer mandated by the government, Mr. Leger reported that it is up to each respective dental clinic to determine which measures they would like to continue. Provincial government employees will be required to have mandatory vaccinations.

7. CDRAF REPRESENTATIVES AND OBSERVERS AT EXTERNAL MEETINGS

This document was provided to the CDRAF Board for information.

8. CDRAF BY-LAWS

A copy of the CDRAF By-Laws was provided to the CDRAF Board for information.

9. NEW BUSINESS

9.1 National Recognition of Dental Specialties Application

The CDRAF Board was provided with an initial application for recognition of dental anaesthesia as a national specialty from the Canadian Academy of Dental Anaesthesia (CADA), received in June 2021.

Dr. Gerrow advised that pursuant to Step 1 of the *Process for Recognition of a New Dental Specialty*, the Chair, Vice-Chair and Executive Director of CDRAF met to review the initial application for completeness and general alignment. They raised some comments that were provided to the CADA for response should it wish to submit a final application. If and when the additional information is received, the application will be widely distributed to stakeholders for feedback.

The CDRAF Board will consider the final application, the submitted comments and the CADA's responses to the comments and determine whether the proposed specialty meets the "Criteria for the Recognition of a New Specialty".

10. National Dental Specialty Examination (NDSE)

This item was discussed *in-camera*.

11. MEETING DATES FOR 2022

The following CDRAF Board meeting dates were agreed for 2022:

- Friday, February 11, 2022
- Friday, April 22, 2022
- Thursday, August 18 and Friday, August 19, 2022
- Friday, October 14, 2022
- Friday, November 12, 2022 (CDRAF Member Representatives)

11. FOR INFORMATION

The following correspondence was provided for information. There was no discussion.

- (a) Audit documents
- (b) NDEB Report, July 2021
- (c) Letter from Canadian Dental Specialties Association, July 8, 2021
- (d) Letter from Association of Prosthodontists of Canada, July 1, 2021
- (e) Letter from Canadian Academy of Endodontics, July 20, 2021
- (f) Letter from Canadian Association of Oral and Maxillofacial Surgeons, August 6, 2021

12. ADJOURNMENT

The open session of the meeting was adjourned at 12:25 p.m. EDT and the meeting was moved *in-camera*. The *in-camera* session was attended by the CDRAF Board and member representatives. All representatives from other organizations left the meeting.